Lync 2013 Training

Fabrizio Volpe,Alessio Giombini,Lasse Nordvik Wedø,Antonio Vargas

⯑ Mastering Microsoft Lync Server 2013 Keith Hanna,Nathan Winters,2013-05-15 Everything you need to know to get Lync 2013 up and running smoothly As a Unified Communications (UC) technology, Lync allows you to keep track of your contacts' availability so you can communicate with anyone, anywhere, and at any time. With this hands-on book, you will learn how to administer the newest and most robust version of Lync Server in order to send an IM; start or join an audio, video, or web conference; or make a phone call through a familiar interface. Packed with real-world exercises throughout, this unique resource encourages you to learn from the best practices and deployments of others so that you can benefit from their experiences. Walks you through designing and managing enterprise instant messaging and conferencing solutions Details how to configure voicemail, enterprise voice, dual-forking, and VoIP Teaches you how to automate management tasks Shares invaluable advice for monitoring, diagnosing, and troubleshooting problems Helps you understand SIP and authentication technologies With Mastering Microsoft Lync Server 2013, you'll gain the skills you need to effectively deploy Lync Server 2013 and be on your way to gaining all the benefits UC has to offer.

⯑ Mastering Microsoft Lync Server 2010 Nathan Winters,Keith Hanna,2012-01-10 An in-depth guide on the leading Unified Communications platform Microsoft Lync Server 2010 maximizes communication capabilities in the workplace like no other Unified Communications (UC) solution. Written by experts who know Lync Server inside and out, this comprehensive guide shows you step by step how to administer the newest and most robust version of Lync Server. Along with clear and detailed instructions, learning is aided by exercise problems and real-world examples of established Lync Server environments. You'll gain the skills you need to effectively deploy Lync Server 2010 and be on your way to gaining all the benefits UC has to offer. Gets you up and running with Lync Server—whether you are migrating from Office Communications Server or new to Lync Server. Walks you through all of the essential stages for deploying Lync Server Shows integration with Microsoft Exchange Server and Microsoft SharePoint Server Demonstrates how to monitor, diagnose, and troubleshoot problems more efficiently Mastering Lync Server 2010 is a must-have resource for anyone looking to manage all the various forms of communication from one user interface.

⯑ Microsoft Lync 2013 Unified Communications: From Telephony to Real-Time Communication in the Digital Age

Daniel Jonathan Valik,2013-04-25 This is a tutorial guide to gain in-depth knowledge such as realizing projects to migrate traditional telephony to Unified Communications inside an organization. This book is targeted at three audiences: business decision makers, technical advocates, and IT decision makers. As this is also a fundamental book on real time collaboration technology, it is also suitable for anyone who is interested in the future of communications.

⍰ ⍰ync Server Cookbook Fabrizio Volpe,Alessio Giombini,Lasse Nordvik Wed⍰ ,Ant⍰ nio Vargas,2015-01-27 If you work with Lync on a daily basis or if you have to use a specific feature of Lync for a project, this is the book for you. For solutions architects, technical consultants, and administrators, if you have a Lync deployment and you want to upgrade, integrate, secure, or extend it to the cloud, you can get valuable information from the recipes in this book.

⍰ Microsoft Lync 2013 Plain & Simple Darren Lloyd,2013-05-15 Get the full-color, visual guide that makes learning Lync 2013 plain and simple! Follow the book's easy steps and screenshots and clear, concise language to learn the simplest ways to communicate and collaborate with colleagues and co-workers. Here's WHAT you'll learn: Set up your personal communication environment Communicate by voice, video, IM, and the web Add, monitor, categorize, and search for contacts Share content and set up conference calls on the fly Discover tabbed conversations and persistent chat Use Lync with other Microsoft Office programs Here's HOW you'll learn it: Jump in wherever you need answers Follow easy STEPS and SCREENSHOTS to see exactly what to do Get handy TIPS for new techniques and shortcuts Use TRY THIS! Exercises to apply what you learn right away

⍰ SharePoint 2013 Field Guide Errin O'Connor,2014-05-27 Covers SharePoint 2013, Office 365's SharePoint Online, and Other Office 365 Components In SharePoint 2013 Field Guide, top consultant Errin O'Connor and the team from EPC Group bring together best practices and proven strategies drawn from hundreds of successful SharePoint and Office 365 engagements. Reflecting this unsurpassed experience, they guide you through deployments of every type, including the latest considerations around private, public, and hybrid cloud implementations, from ECM to business intelligence (BI), as well as custom development and identity management. O'Connor reveals how world-class consultants approach, plan, implement, and deploy

SharePoint 2013 and Office 365's SharePoint Online to maximize both short- and long-term value. He covers every phase and element of the process, including initial "whiteboarding"; consideration around the existing infrastructure; IT roadmaps and the information architecture (IA); and planning for security and compliance in the new IT landscape of the hybrid cloud. SharePoint 2013 Field Guide will be invaluable for implementation team members ranging from solution architects to support professionals, CIOs to end-users. It's like having a team of senior-level SharePoint and Office 365 hybrid architectureconsultants by your side, helping you optimize your success from start to finish! Detailed Information on How to... Develop a 24-36 month roadmap reflecting initial requirements, longterm strategies, and key unknowns for organizations from 100 users to 100,000 users Establish governance that reduces risk and increases value, covering the system as well as information architecture components, security, compliance, OneDrive, SharePoint 2013, Office 365, SharePoint Online, Microsoft Azure, Amazon Web Services, and identity management Address unique considerations of large, global, and/or multilingual enterprises Plan for the hybrid cloud (private, public, hybrid, SaaS, PaaS, IaaS) Integrate SharePoint with external data sources: from Oracle and SQL Server to HR, ERP, or document management for business intelligence initiatives Optimize performance across multiple data centers or locations including US and EU compliance and regulatory considerations (PHI, PII, HIPAA, Safe Harbor, etc.) Plan for disaster recovery, business continuity, data replication, and archiving Enforce security via identity management and authentication Safely support mobile devices and apps, including BYOD Implement true records management (ECM/RM) to support legal/compliance requirements Efficiently build custom applications, workflows, apps and web parts Leverage Microsoft Azure or Amazon Web Services (AWS)
 Training Guide Mitch Tulloch,2014 Fully updated for Windows Server 2012 R2! Designed to help enterprise administrators develop real-world, job-role-specific skills - this Training Guide focuses on deploying and managing core infrastructure services in Windows Server 2012 R2. Build hands-on expertise through a series of lessons, exercises, and suggested practices - and help maximize your performance on the job. This Microsoft Training Guide: Provides in-depth, hands-on training you take at your own pace Focuses on job-role-specific expertise for deploying and managing core infrastructure services Creates a foundation of skills which, along with on-the-job experience, can be measured by Microsoft Certification exams such as 70-410 Topics include:

Preparing for Windows Server 2012 R2 Deploying servers Server remote management New Windows PowerShell capabilities Deploying domain controllers Active Directory administration Network administration Advanced networking capabilities

▣ **Training Guide Installing and Configuring Windows Server 2012 R2 (MCSA)** Mitch Tulloch,2014-05-08 Fully updated for Windows Server 2012 R2! Designed to help enterprise administrators develop real-world, job-role-specific skills - this Training Guide focuses on deploying and managing core infrastructure services in Windows Server 2012 R2. Build hands-on expertise through a series of lessons, exercises, and suggested practices - and help maximize your performance on the job. This Microsoft Training Guide: Provides in-depth, hands-on training you take at your own pace Focuses on job-role-specific expertise for deploying and managing core infrastructure services Creates a foundation of skills which, along with on-the-job experience, can be measured by Microsoft Certification exams such as 70-410 Topics include: Preparing for Windows Server 2012 R2 Deploying servers Server remote management New Windows PowerShell capabilities Deploying domain controllers Active Directory administration Network administration Advanced networking capabilities

▣ *Microsoft Lync Server 2013 Unleashed* Alex Lewis,Tom Pacyk,David Ross,Randy Wintle,2013 The most comprehensive, realistic, and useful guide to Microsoft Lync Server 2013, today's leading Unified Communications system. Four expert Lync consultants and implementers bring together in-the-trenches guidance for all facets of planning, integration, deployment, and administration. The authors introduce Microsoft Lync Server 2013, outline what it can do, and review the key improvements Microsoft has made in this version. They cover every form of communication Lync Server can manage, including IP voice, instant messaging, audio/video conferencing, web conferencing, and more. You'll find expert guidance on planning infrastructure, managing day-to-day operations, server roles, multi-platform clients, security, troubleshooting, and much more. Microsoft Lync Server 2013 Unleashed contains a new section on Office 365 and Lync Online, a chapter covering coexistence between on-premise and Office 365 Lync deployments, and another introducing Lync online configuration and administration. Throughout, the authors combine theory, step-by-step configuration instructions, and best practices from real enterprise environments. They identify common mistakes and present proven solutions and workarounds. Simply put, they tell you what works--and show how it's done. Detailed

information on how to... • Plan for any type of deployment, from simple to highly complex--including virtualized environments • Walk step-by-step through installation, and understand important new changes in the installation process • Overcome obstacles to successful migration from older versions of Lync or Microsoft Office Communications Server • Manage server roles, including Front End, Edge, Monitoring, Archiving, and Director roles • Efficiently administer Lync Server 2013 through the Lync Server Management Shell • Leverage Lync Server 2013's significantly improved capabilities as a PBX replacement and videoconferencing solution • Integrate Lync with third-party video platforms, voice/video gateways, and cloud services • Evaluate the option of providing Lync services through Microsoft Office 365 hosting • Make the most of Lync Server 2013's dramatically upgraded web, mobile, and desktop clients

▣ Microsoft Lync 2013 Introduction Quick Reference Guide (Cheat Sheet of Instructions, Tips and Shortcuts - Laminated Card) Beezix,2013-07-08 Laminated quick reference card showing step-by-step instructions and shortcuts for how to use Microsoft Lync 2013. This guide is suitable as a training handout, or simply an easy to use reference guide, for any type of user. The following topics are included: Signing In/Out, Show/Hide the Menu Bar, Using Presence Status, Status Indicators, Changing Status Manually, Using Location Status, Adding a Note to Your Status, Viewing Other User's Notes Adding Contacts, Deleting Contacts, Emailing a Contact, Using the Favorites Group, Viewing Contact Cards, Monitoring a Contact's Status, Controlling Presence Privacy Creating and Using Groups Starting a Conversation; Sending an Instant Message; Inviting Additional Participants to Your Conversation; Sending a File; Receiving a File; Working with Multiple Conversations; Conversation Window On Top; Sharing Your Desktop or a Program; Sharing PowerPoint, Whiteboard, or Polls Scheduling an Online Meeting; Joining an Online Meeting; Using Meet Now; Ending an Online Meeting. Viewing Presence Information in Outlook; Responding to an Email with an Instant Message; Responding to an Email with a Call Also includes a list of keyboard shortcuts.

▣ SharePoint 2013 Errin O'Connor,2014 Provides information on best practices and strategies for SharePoint implementation, including integrating SharePoint with external data sources, governance strategies, planning for disaster recovery, records management, and security.

▣ Professional Unified Communications Development with Microsoft Lync Server 2010 George Durzi,Michael

Greenlee,2011-05-04 Get the tools you need to build real software solutions on the UC platform Unified Communications (UC) integrates real-time communications (telephony, video conferencing, speech recognition) with non real-time communication (voicemail, e-mail, fax) to unify users across multiple devices and media types. This book offers practical development advice based on the authors' experiences developing solutions on the UC platform. You'll discover how to solve problems and get answers to common questions that you may encounter while developing solutions with the UC APIs. Begins with an overview of Unified Communications (UC) development Covers areas of custom development with Microsoft UC APIs and describes in detail their various functions Goes beyond simple samples to teach you how to build real software solutions on the UC platform Demonstrates how to add context to, build kiosk solutions, integrate Communicator functionality into an application, debug UCMA applications, and more This book shows you how to integrate communications functionality into your applications and so much more.

 Microsoft Outlook 2013 Inside Out Jim Boyce,2013-07-15 Conquer Microsoft Outlook—from the inside out! Dive into Outlook 2013—and really take control of your communications and workday! This supremely organized reference packs hundreds of timesaving solutions, troubleshooting tips, and workarounds. It's all muscle and no fluff. Discover how the experts tackle Outlook—and challenge yourself to new levels of mastery. Connect to Microsoft SharePoint and social networks with Outlook Customize and configure Outlook with advanced setup options Expertly manage your contacts and other critical data Optimize team efficiency by sharing your calendar and tasks Collaborate through SharePoint libraries and files Encrypt your data, protect against viruses, and filter spam Use Outlook 2013 as a Microsoft Exchange Server client Communicate and collaborate using Microsoft Lync and Skype Work with Outlook using a web browser or mobile device For Intermediate and Advanced Users

 Office 2013 Bible Lisa A. Bucki,John Walkenbach,Michael Alexander,Richard Kusleika,Faithe Wempen,2013-06-12 The best of the best from our Excel, Word, Access, and PowerPoint Bibles! Learn the sought-after features of the core applications from the Office 2013 suite. This Office 2013 Bible features the best-of-the-best content from the Excel 2013 Bible, by Mr. Spreadsheet John Walkenbach; the Word 2013 Bible, by Office expert Lisa A. Bucki; the PowerPoint 2013 Bible, by MOS Master Instructor and PowerPoint

expert Faithe Wempen; and the Access 2013 Bible from Microsoft Certified Application Developer Michael Alexander and Office and Access expert Dick Kusleika. This major resource also covers Outlook, Publisher, OneNote, SkyDrive, and other important features in the Office 2013 suite. If you want to quickly and effectively use Office 2013, start in the experts' corner with this must-have book. Gives you the best-of-the-best content on Office 2013 from the leading experts, authors, and contributors to our Excel, Word, PowerPoint, and Access Bibles Includes content from John Walkenbach, aka Mr. Spreadsheet; Word and Office expert Lisa A. Bucki; MOS Master Instructor and PowerPoint expert Faithe Wempen; Microsoft Certified Application Developer Michael Alexander; and Office and Access expert Dick Kusleika Takes you beyond creating simple text documents, spreadsheets, and presentations to help you use multiple Office applications at once to accomplish critical business tasks Also covers Publisher, OneNote, SkyDrive, the Cloud, and other key features and topics for Office 2013 Get the best of four Office 2013 books in one with this power-packed reference!

⬚ **Getting Started with Microsoft Lync Server 2013** Fabrizio Volpe,2013-01-01 This book has a practical approach with a lot of step-by-step guides and explanations as to where and why we're doing the various operations.Getting Started with Microsoft Lync Server 2013 is a starting point for system administrators, IT pros, unified communication technicians, and decision makers in companies or in the consultancy business. For people who have never managed Lync (or a U.C. product), the book will guide you through the basic concepts and mistakes. If you are already managing a Lync deployment you will find important explanations and ideas put together in a single text. If your work requires evaluating a Lync project this book offers parameters and suggestions to plan a project to deliver the best results.

⬚ *Microsoft Office 365 – Exchange Online Implementation and Migration* Ian Waters,David Greve,Loryan Strant,2016-08-30 Plan and execute a successful Office 365 Exchange Online migration with ease About This Book This book gives you the most up-to-date and accurate information available today on online migration with Microsoft Office 365 Discover the very best migration path for your small or enterprise network and avoid costly mistakes Learn from seasoned professionals who migrate small businesses to multinational companies from around the world on a daily basis Who This Book Is For If you are an appointed

IT person or an IT administrator who is part of a large internal team in your organization, then this book is for you. If you are a small business owner, manager, or consultant, this book will also help you. Knowledge of Office 365 is not required. However, experience with Exchange Server and mail clients, and role and delegation concepts is required. What You Will Learn Sign up for an Office 365 account and configure your e-mail domains Migrate mailboxes from Exchange server, Google, and any other POP3 or IMAP based system in to Office 365 Configure a hybrid configuration by using Azure AD Connect to synchronize your on-premises Active Directory with Office 365 Deploy Active Directory Federation Services (AD FS) to enable Single sign on and streamline the login process for your users Set up a hybrid Exchange configuration and host mailboxes locally or in the cloud and move mailboxes between the two with ease Configure a public folder hybrid and share existing on-premises public folders with users hosted in Exchange online Setup a hybrid Skype for Business (SFB) configuration and move users into SFB online Configure a SharePoint configuration, allowing users to create and search content hosted on an existing SharePoint server as well as in SharePoint online In Detail Organizations are migrating to the cloud to save money, become more efficient, and empower their users with the latest technology. Office 365 delivers all of this in a reliable, fast, and ever-expanding way, keeping you ahead of the competition. As the IT administrator of your network, you need to make the transition as painless as possible for your users. Learn everything you need to know and exactly what to do to ensure your Office 365 Exchange online migration is a success! This guide gives you everything you need to develop a successful migration plan to move from Exchange, Google, POP3, and IMAP systems to Office 365 with ease. We start by providing an overview of the Office 365 plans available and how to make a decision on what plan fits your organization. We then dive into topics such as the Office 365 Admin Portal, integration options for professionals and small businesses, integration options for enterprises, preparing for a simple migration, performing a simple migration, and preparing for a hybrid deployment. Later in the book, we look at migration options for Skype for Business and SharePoint to further help you leverage the latest collaborative working technologies within your organization. Style and approach This is a detailed yet easy to follow step-by-step guide to planning and executing a successful migration to Office 365.

Microsoft Project 2013 Step by Step Carl S. Chatfield,Timothy D. Johnson,2013 A guide to the project

management tool covers such topics as creating tasks and assign constraints, estimating project costs, resolving scheduling problems, creating project reports, and consolidating projects.

▣ **Mastering Skype for Business 2015** Keith Hanna,2016-03-24 Authoritative, hands-on guidance for Skype Business administrators Mastering Skype for Business 2015 gives administrators the comprehensive coverage they need to effectively utilize Skype for Business. Fully up to date for the 2015 release, this guide walks you through industry best practices for planning, design, configuration, deployment, and management with clear instruction and plenty of hands-on exercises. Case studies illustrate the real-world benefits of Unified Communication, and provide expert experiences working with Skype for Business. From server roles, infrastructure, topology, and security to telephony, cloud deployment, and troubleshooting, this guide provides the answers you need and the insight that will make your job easier. Sample automation scripts help streamline your workflow, and full, detailed coverage helps you exploit every capability Skype for Business has to offer. Skype for Business enables more robust video conferencing, and integrates with Office, Exchange, and SharePoint for better on-premises and cloud operations. Organizations are turning to Skype for Business as a viable PBX replacement, and admins need to be up to speed and ready to go. This book provides the clear, explicit instructions you need to: Design, configure, and manage IM, voice mail, PBX, and VoIP Connect to Exchange and deploy Skype for Business in the cloud Manage UC clients and devices, remote access, federation, and public IM Automate management tasks, and implement cross-team backup-and-restore The 2015 version is the first Skype to take advantage of the Windows 10 'touch first' capabilities to provide fast, natural, hands-on control of communications, and users are eager to run VoIP, HD video conferencing, collaboration, instant messaging, and other UC features on their mobile devices. Mastering Skype for Business 2015 helps you get Skype for Business up and running quickly, with hands-on guidance and expert insight.

▣ **A Practical Guide to SharePoint 2013** Saifullah Shafiq,2014-02-06 This book is a complete practical guide. It's full of useful tips and exercises to get users started in no time! It has no fluff, just practical exercises that will provide users the knowledge and know-how to implement SharePoint solutions easily and professionally. SharePoint has a steep learning curve. Without a book like this, it will probably take users months to learn SharePoint. This book will save users great deal of time because it contains ready-to-use

solutions and expert advice from someone who is a subject matter expert. This book has everything that users need to equip themselves to work professionally on SharePoint projects. The author is a 7 times awardee of the Microsoft Most Valuable Professional (MVP) award. SharePoint is a huge product. Each component or feature deserves a separate book. Discussing all great features in detail in one book is not possible. Author has tried to include the necessary content that will help users get started straight away. For beginners, the main problem they face is to setup an environment for SharePoint deployment. This book shows how to prepare the environment and then install each piece of software one by one. The initial chapters of the book focus on SharePoint infrastructure and deployment and show how to install SharePoint 2013 on a clean machine. The intended audience of these chapters is people who are looking to become SharePoint 2013 administrators. Network administrators who want to learn SharePoint administration will gain lot of useful information from these chapters. Chapters in the later part of the book contain information on some of the popular features of SharePoint 2013. These chapters discuss creating web-enabled InfoPath forms, securing sites with SSL, setting up Extranets, etc. These chapters are for the power users and advanced users. The book guides users in a step-by-step format and explains everything needed to install the software. This includes preparing the machine for the installation. Each exercise in the book is accompanied by screenshots so that even if a user gets stuck during the exercise, he can refer to the screenshot to get a better understanding of the step he is stuck on. Clear and crisp screenshots make this book unique. Some of the topics discussed in the book are advanced but explained in a very simple way with the help of screenshots. This book is structured to build logically on the skills you learn as you progress through it. After the initial introduction and deployment chapters, the book moves into the more advanced part of the platform. Each chapter focuses on a new feature. If you are an advanced user, you can skip the initial chapters and go directly to the topic that you are interested in. Some of the topics discussed in the book are as following: SharePoint Deployments - Configure Active Directory, SQL Server, IIS Roles! SharePoint Cloud - Setup SharePoint in the cloud Office 365 Development – Create your first SharePoint app in the cloud SharePoint Modern Apps - Modern, state of the art applications using HTML5 and SharePoint 2013 Extranets Business Processes - Leverage Business Connectivity Services to build Line of Business applications Web Parts Development – Understand and learn to

develop web parts Electronic Forms - Learn to program web-enabled electronic forms using InfoPath Public Websites - Design a branded public website using SharePoint Online/Office 365 SharePoint 2013 Search – Learn Search configuration, customization, Managed Metadata SharePoint 2013 Branding – Learn how to brand sites to look elegant, classy and professional

⯑ **Microsoft SharePoint 2013 Step by Step** Olga M. Londer,Penelope Coventry,2013-08-15 The smart way to learn Microsoft SharePoint 2013—one step at a time! Experience learning made easy—and quickly teach yourself how to boost team collaboration with SharePoint 2013. With Step by Step, you set the pace—building and practicing the skills you need, just when you need them! Customize your team site's layout, features, and apps Manage and share ideas, documents, and data Capture and organize content into lists and libraries Automate business processes with built-in workflows Use social features to communicate and collaborate Publish content using enhanced web content management

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