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designed to be completed in ten minutes or less. Topics covered include getting started with Notes, working with databases, reading mail, using the calendar, managing documents, navigating the Web, and customizing Notes.

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Easy Lotus Notes Release 4.0 Elaine J. Marmel, 1996 Presenting over 100 of the most commonly used features of Notes without overwhelming readers with verbiage, this book is the fastest, easiest way to learn the newest version of Lotus Notes.

Word Pro for Windows 95 for Dummies James G. Meade, 1995 In an entertaining style, this book describes and evaluates the new features of the latest release of WordPro, which is now 32-bit Windows 95 compatible, and provides enjoyable and readable descriptions of WordPro's famous and often-imitated style sheets, frames, macros, equation editor, power fields, and much more.

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10 Minute Guide to Lotus Notes 4 Sue Plumley, 1996 This guide shows how to receive, send and manage mail using Notes e-mail. It also covers database creation and amendment, as well as demonstrating how to customise Notes

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