Document Workflow Management 30

Nadja Damij,Talib Damij

Electronic Document Management Systems Thomas M. Koulopoulos,Carl Frappaolo,1995 Written by a leading authority, this book examines new options for data storage, increased networking capabilities, powerful desktop computing, sophisticated software, and the role they all play in the implementation of a fully integrated electronic document management system (EDMS).

Process-Aware Information Systems Marlon Dumas,Wil M. van der Aalst,Arthur H. ter Hofstede,2005-09-28 A unifying foundation to design and implement process-aware information systems This publication takes on the formidable task of establishing a unifying foundation and set of common underlying principles to effectively model, design, and implement process-aware information systems. Authored by leading authorities and pioneers in the field, Process-Aware Information Systems helps readers gain a thorough understanding of major concepts, languages, and techniques for building process-aware applications, including: * UML and EPCs: two of the most widely used notations for business process modeling * Concrete techniques for process design and analysis * Process execution standards: WfMC and BPEL * Representative commercial tools: ARIS, TIBCO Staffware, and FLOWer Each chapter begins with a description of the problem domain and then progressively unveils relevant concepts and techniques. Examples and illustrations are used extensively to clarify and simplify complex material. Each chapter ends with a set of exercises, ranging from simple questions to thought-provoking assignments. Sample solutions for many of the exercises are available on the companion Web site. Armed with a new and deeper understanding, readers are better positioned to make their own contributions to the field and evaluate various approaches to a particular task or problem. This publication is recommended as a textbook for graduate and advanced undergraduate students in computer science and

information systems, as well as for professionals involved in workflow and business process management, groupware and teamwork, enterprise application integration, and business-to-business integration. A Solution's Manual is available online. An Instructor Support FTP site is also available.

Intelligent Document Processing (IDP): A Comprehensive Guide to Streamlining Document Management Rick Spair, The world of document management is evolving rapidly, and organizations are increasingly turning to Intelligent Document Processing (IDP) to streamline their document management processes. This comprehensive guide serves as a valuable resource for individuals and organizations embarking on their IDP journey. It offers a step-by-step approach, practical tips, and best practices to help readers successfully implement IDP and achieve significant improvements in efficiency, accuracy, and cost savings. In today's digital age, the volume and complexity of documents continue to grow exponentially, posing significant challenges for organizations across industries. Traditional manual document management processes are time-consuming, error-prone, and resource-intensive, leading to inefficiencies and missed opportunities. However, the advent of Intelligent Document Processing (IDP) presents a game-changing solution. Intelligent Document Processing combines the power of artificial intelligence, machine learning, and automation technologies to extract and process data from unstructured documents swiftly and accurately. By automating manual tasks, organizations can enhance productivity, improve data accuracy, and optimize their document management workflows. This guide serves as a roadmap for readers looking to harness the potential of IDP and transform their document management practices. The chapters of this guide take readers on a comprehensive journey through the world of IDP. It begins with an introduction to document management and the concept of Intelligent Document Processing. Readers will gain a clear understanding of the benefits and

importance of implementing IDP in their organizations. The guide then delves into the key aspects of implementing IDP. It covers topics such as assessing document management needs, identifying document types and formats, analyzing document volume and complexity, and evaluating existing document management processes. These chapters provide practical insights, tips, and strategies to help readers assess their current state and identify areas for improvement. As the journey progresses, the guide dives into creating an IDP strategy, including setting clear goals and objectives, selecting the right IDP solution, and defining key performance indicators (KPIs). It emphasizes the importance of customization and adaptation to align with specific organizational needs and goals. The guide further explores preparing documents for IDP, including standardizing formats and layouts, optimizing image quality and resolution, and implementing document classification and indexing. It provides detailed guidance on leveraging intelligent capture technologies, extracting data from structured and unstructured documents, and validating and verifying extracted data. The chapters also cover crucial aspects such as integrating IDP with existing systems, monitoring and measuring IDP performance, change management, and user adoption. They address data security and compliance requirements, as well as provide real-world case studies and success stories to inspire and educate readers. Throughout the guide, readers will find tips, recommendations, and best practices from industry leaders who have successfully implemented IDP. These insights serve as valuable lessons learned and provide practical guidance for readers as they embark on their IDP journey. In conclusion, this comprehensive guide equips readers with the knowledge and tools needed to implement Intelligent Document Processing successfully. By following the chapters, tips, recommendations, and strategies outlined in this guide, organizations can streamline their document management processes, achieve significant

improvements in efficiency and accuracy, and drive tangible business outcomes. The IDP journey begins here, offering endless possibilities for optimizing document management in the digital era.

Process Management Nadja Damij,Talib Damij,2013-10-19 Process management affects the functioning of every organization and consequently affects each of us. This book focuses on the multi-disciplinary nature of process management by explaining its theoretical foundations in relation to other areas such as process analysis, knowledge management, and simulation. A crucial linkage between theory and concrete methodology of Tabular Application Development (TAD) is presented as a practical approach consisting of five phases that deal with process identification and modeling, process improvement, development of a process management system and finally - monitoring and maintenance. This book is important for researchers and students of business and management information systems, especially those dealing with courses on process management or related fields. Managers and professionals in process management will also find this book to be useful for their everyday business.

Business Object Design and Implementation II Dilip Patel,Jeff Sutherland,Joaquin Miller,2012-12-06 This proceedings contains some of the papers presented at the Business Object and Implementation Workshops held at OOPSLA'96, OOPSLA'97 and OOPSLA'98. The main theme of the workshops is to document the evolution of business objects, from ~any perspectives, including modelling, implementation, standards and applications. The 1996 workshop intended to clarify the specification, design, and implementation of interoperable, plug and play, distributed business object components and their suitability for delivery of enterprise applications; and to assess the impact of the WWW and, more specifically, the Intranet on the design and implementation of business object components. The main focus of the workshop was: What design patterns will allow

implementation of business objects as plug and play components? How can these components be assembled into domain specific frameworks? What are the appropriate architectures/mechanisms as distributed object systems? What for implementing these frameworks organisational and development process issues need to be addressed to successfully deliver these systems? Is this approach an effective means for deploying enterprise application solutions? The third annual workshop (OOPSLA'97) was jointly sponsored by the Accredited Standards Committee X3H7 Object Information Management Technical Committee and the Object Management Group (OMG) Business Object Domain Task Force (BODTF) for the purpose of soliciting technical position papers relevant to the design and implementation of Business Object Systems.

Electronic Document Management. Vocabulary. Workflow Management British Standards Institute Staff,1914-12-31 Vocabulary, Optical scanners, Optical storage, Image processing (computer), Data processing, Computer graphics, Computer peripheral equipment, Scanners (computers), Digital recording methods

Business Process Management Stefanie Rinderle-Ma,Farouk Toumani,Karsten Wolf,2011-08-31 This book constitutes the refereed proceedings of the 9th International Conference on Business Process Management, BPM 2011, held in Clermont-Ferrand, France, in August/September 2011. The volume contains 22 revised full research papers carefully reviewed and selected from 157 submissions, as well as 5 industrial track papers and abstracts of three invited talkes. The papers address innovative research of highest quality from computer science, management information science, service-oriented computing, and technology management.

Excellence in Practice Layna Fischer,1997-01-01 Innovation and Excellence in Workflow and Imaging

Network World ,1997-06-02 For more than 20 years,

Network World has been the premier provider of information, intelligence and insight for network and IT executives responsible for the digital nervous systems of large organizations. Readers are responsible for designing, implementing and managing the voice, data and video systems their companies use to support everything from business critical applications to employee collaboration and electronic commerce.

Document Computing Ross Wilkinson,Timothy Arnold-Moore,Michael Fuller,Ron Sacks-Davis,James Thom,Justin Zobel,2012-12-06 Document Computing: Technologies for Managing Electronic Document Collections discusses the important aspects of document computing and recommends technologies and techniques for document management, with an emphasis on the processes that are appropriate when computers are used to create, access, and publish documents. This book includes descriptions of the nature of documents, their components and structure, and how they can be represented; examines how documents are used and controlled; explores the issues and factors affecting design and implementation of a document management strategy; and gives a detailed case study. The analysis and recommendations are grounded in the findings of the latest research. Document Computing: Technologies for Managing Electronic Document Collections brings together concepts, research, and practice from diverse areas including document computing, information retrieval, librarianship, records management, and business process re-engineering. It will be of value to anyone working in these areas, whether as a researcher, a developer, or a user. Document Computing: Technologies for Managing Electronic Document Collections can be used for graduate classes in document computing and related fields, by developers and integrators of document management systems and document management applications, and by anyone wishing to understand the processes of document management.

Business Process Management Martyn A. Ould,2005

Businesses need to adapt constantly, but are often held back by static IT systems. The 'Riva approach to Business Process Management' is a way of analysing the mass of concurrent, collaborative activity that goes on in an organisation, providing a solid basis for developing flexible IT systems that support a business.

Information Management & Technology ,2003

Workflow Management Software Keith Hales,Mandy Lavery,1991

Workflow Management Systems for Process Organisations Thomas Schael,2013-11-11 As the business environment has become more and more turbulent over the past decade, information technology has begun to run into the danger of becoming an impediment rather than a motor of progress. In order to deal with the need for rapid, continuous change, computer science is challenged to develop novel interrelated information and communication technologies, and to align them with the social needs of co-operating user groups, as well as the management requirements of formal organisations. Workflow systems are among the most advertised technologies addressing this trend, but they mean different things to different people. Computer scientists understand workflows as a way to extract control from application programs, thus making them more flexible. Bureaucratic organisations (and most commercial products) perceive them as supporting a linear or branching flow of documents from one workplace to another - the next try after the failure cf office automation. This book takes another perspective, that of the modem customer-driven and groupwork-oriented process organisation. Extending the language-action perspective from the CSCW field, its customer-oriented view of workflows enables novel kinds of business process analysis, and leads to interesting new combinations of information and co-operation technologies. Schal's empirical studies show some of the pitfalls resulting from a naive use of these technologies, and

exemplify ways to get around these pitfalls.

Business Process Management Workshops Michael zur Muehlen,Jianwen Su,2011-05-10 This book constitutes the thoroughly refereed post-workshop proceedings of nine international workshops held in Hoboken, NJ, USA, in conjunction with the 8th International Conference on Business Process Management, BPM 2010, in September 2010. The nine workshops focused on Reuse in Business Process Management (rBPM 2010), Business Process Management and Sustainability (SusBPM 2010), Business Process Design (BPD 2010), Business Process Intelligence (BPI 2010), Cross-Enterprise Collaboration, People, and Work (CEC-PAW 2010), Process in the Large (IW-PL 2010), Business Process Management and Social Software (BPMS2 2010), Event-Driven Business Process Management (edBPM 2010), and Traceability and Compliance of Semi-Structured Processes (TC4SP 2010). In addition, three papers from the special track on Advances in Business Process Education are also included in this volume. The overall 66 revised full papers presented were carefully reviewed and selected from 143 submissions.

Index of Technical and Management Information Specifications for Use on NASA Programs United States. National Aeronautics and Space Administration,1970

Document Management for the Enterprise Michael J. D. Sutton,1996-09-07 Defines and simplifies the principles of document engineering and management.

Project Workflow Management Daniel Epstein,Rich Maltzman,2013-11-07 Foreword by industry legend Harold Kerzner! This book describes a completely unique step-by-step, workflow-guiding approach to project management which simplifies activities by enforcing execution of all required processes on time, and redirecting to an alternative path in the event of project issues. Since compliance with all project management processes is enforced by the workflow, product

quality is significantly improved and life cycle errors are almost eliminated. Project Workflow Management: A Business Process Approach is the first and only book in the marketplace which enables readers with no prior project management experience to manage the entire life cycle of any small to mid-sized project. It also equips mid- and senior-level project managers with directions and a detailed map to the effective management of complex projects and programs.

Conceptual Modeling for New Information Systems Technologies Hiroshi Arisawa,Yahiko Kambayashi,2003-08-06 The objective of the workshops associated with ER 2001, the 20th International Con- rence on Conceptual Modeling, was to give participants the opportunity to present and discuss emerging hot topics, thus adding new perspectives to conceptual modeling. This, the 20th ER conference, the ?rst of the 21st century, was also the ?rst one in Japan. The conference was held on November 27-30, 2001 at Yokohama National University with 192 participants from 31 countries. ER 2001 encompasses the entire spectrum of c- ceptual modeling, from theoretical aspects to implementations, including fundamentals, applications, and software engineering. In particular, ER 2001 emphasized e-business and reengineering. To meet this objective, we selected the following four topics and planned four international workshops: – International Workshop on Conceptual Modeling of Human/Organizational/Social Aspects of Manufacturing Activities (HUMACS 2001) Manufacturing enterprises have to confront a host of demands. The competitive climate, enhanced by communication and knowledge sharing, will require incr- singly rapid responses to market forces. Customer demands for higher quality, better services, and lower cost will force manufacturers to reach new levels of ?exibility and adaptability. Sophisticated customers will demand products customized to meet their needs. Industries have so far sought to cope with these challenges primarily through advances in traditional capital by installing

more powerful hardware and software technology. Attention to the role of humans combined with organizational and social schemes in manufacturing has only been marginal. The workshop HUMACS 2001 aimed to challenge the relevance of this last point.

Data Requirement Descriptions Index: Index of Technical and Management Information Specifications for Use on NASA Programs United States. National Aeronautics and Space Administration,

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