

Information Management

Patricia C. Franks

Information Management for the Intelligent Organization Chun Wei Choo,2002 Information is the organisation's strategic resource, yet much of the information that an organisation receives, is nuance and innuendo; more of a potential than a prescription for action. This book will help you gain an understanding of how an organisation may manage its information processes more effectively in order to increase its capacity to learn and adapt.

Information Management William McKnight,2013-11-30 Information Management: Gaining a Competitive Advantage with Data is about making smart decisions to make the most of company information. Expert author William McKnight develops the value proposition for information in the enterprise and succinctly outlines the numerous forms of data storage. Information Management will enlighten you, challenge your preconceived notions, and help activate information in the enterprise. Get the big picture on managing data so that your team can make smart decisions by understanding how everything from workload allocation to data stores fits together. The practical, hands-on guidance in this book includes: Part 1: The importance of information management and analytics to business, and how data warehouses are used Part 2: The technologies and data that advance an organization, and extend data warehouses and related functionality Part 3: Big Data and NoSQL, and how technologies like Hadoop enable management of new forms of data Part 4: Pulls it all together, while addressing topics of agile development, modern business intelligence, and organizational change management Read the book cover-to-cover, or keep it within reach for a quick and useful resource. Either way, this book will enable you to master all of the possibilities for data or the broadest view across the enterprise. Balances business and technology, with non-product-specific technical detail Shows how to leverage data to deliver ROI for a business Engaging and approachable, with practical advice on the pros and cons of each domain, so that you learn how information fits together into a complete architecture Provides a path for the data warehouse professional into the new normal of heterogeneity, including NoSQL solutions

Product Information Management Jorij Abraham,2014-05-05 Product Information Management is the latest topic that companies across the world are deliberating upon. As companies sell online, they are confronted with the fact that not all information necessary to sell their products is available. Where marketing, sales and finance have been core processes of the corporate world for a long time, PIM is a new business process with its own unique implementation and management challenges. The book describes the core PIM processes; their strategic, tactical and operational benefits and implementation challenges. The book has been written for managers, business users as well as students, and illustrates the different concepts with practical cases from companies like Coca Cola, Nikon and Thomas Cook.

Records and Information Management Patricia C. Franks,2018-08-13 This book's authoritative blend of theory and practice makes it a matchless resource for everyone in the archives and records management field.

TIMAF Information Management Best Practices - Volume 1 Bob Boiko,2010

Investing in Information Andy Bytheway,2014-11-28 This book gathers together, in a new way, established and contemporary thinking about how to get the best out of information technology and information systems investments. Working managers who are beset by the complexities of information management in the age of Big Data and the Social Web, and students who are trying to make sense of information management in a chaotic world that is more and more driven by the Internet, will all benefit from this new treatment of a long-standing and problematic domain. Importantly, the book reveals and clarifies the dependencies that exist between the inner world of information technology and the outer world of people and organisations at work. The book differs from other books in its reflective approach. It avoids lengthy, descriptive, and prescriptive dogma. Rather, it provides tools for thinking about information management and it identifies strategic and tactical options at six levels: from the simple consideration of information technology and information systems, right through to issues of organisational performance and business strategy. At the heart of the matter are two critical and tightly connected issues: the ways that we conceive and manage an organisation's processes, and the ways that we conceive and manage the information that an organisation needs to sustain those processes. The six-level framework that achieves this clarity is the "Information Management Body of Knowledge" (familarly known as the "IMBOK"). This easy-to-understand and easy-to-remember framework has been found to be extremely useful in business, in government, in civil society and in education. Throughout the book, selected research papers are identified and summarised. There are also summary chapters from three different operational perspectives: performance and competency assessment using the IMBOK, undertaking research into related issues, and a review of parallel expert thinking. This book stands as a reference point and resource for all those who need to straddle the disparate worlds of "information technology" and "business". It provides firm pedagogical foundations for courses dealing with business management in the information age, and it provides a sound reference framework for researchers who need to position research projects related to information technology and information systems in a wider context. For busy managers, who simply wish to identify, understand and successfully manage information technology-related opportunities, it provides an ideal arrangement of ideas and tools that will help them.

Introducing Information Management Matthew Hinton,2006-08-11 This book provides a clear and concise overview of Information Management covering the key aspects of infrastructure, design, information assets and managing information. * Part 1 explores the diversity and changing nature of managing the information management function. * Part 2 investigates the role of information as an organizational resource. * Part 3 focuses on managing organizational data and information. * Part 4 examines the role of information management in organizational strategy and change.

Personal Information Management William P. Jones,Jaime Teevan,2011-07-01 In an ideal world, everyone would always have the right information, in the right form, with the right context, right when they needed it. Unfortunately, we do not live in an ideal world. This book looks at how people in the real world currently manage to store and process the massive amounts of information that overload their senses and their systems, and discusses how tools can help bring these real information interactions closer to the ideal. Personal information management (PIM) is the study and practice of the activities people perform to acquire, organize, maintain, and retrieve information for everyday use. PIM is a growing area of interest as we all strive for better use of our limited personal resources of time, money, and energy, as well as greater workplace efficiency and productivity. Personal information is currently fragmented across electronic documents, email messages, paper documents,

digital photographs, music, videos, instant messages, and so on. Each form of information is organized and used to complete different tasks and to fulfill disparate roles and responsibilities in an individual's life. Existing PIM tools are partly responsible for this fragmentation. They can also be part of the solution that brings information together again. A major contribution of this book is its integrative treatment of PIM-related research. The book grows out of a workshop on PIM sponsored by the National Science Foundation, held in Seattle, Washington, in 2006. Scholars from major universities and researchers from companies such as Microsoft Research, Google, and IBM offer approaches to conceptual problems of information management. In doing so, they provide a framework for thinking about PIM as an area for future research and innovation.

Health Information Management: Empowering Public Health J. Mantas, R. Šendelj, I. Ognjanović, 2020-10-14 The effective and efficient management of healthcare institutions is key to the successful development of national health systems. In an increasingly digital society, the skills involved in health information management become a primary factor in ensuring this development. Employment is projected to grow in all areas of healthcare, but especially in those related to information management, such as applied informatics, public health informatics and medical informatics. This book, *Health Information Management: Empowering Public Health*, aims to provide a clear and comprehensive introduction to the study and development of health information management. It is designed for use by university and vocational courses to train allied health professionals. It can also be used as an in-service training tool for new healthcare-facility personnel, for those working in government healthcare institutions, independent billing and health assurance services, or individually by health information specialists. The book describes health information management, and explains how it merges the fields of health care and information technology. Readers will learn logical thinking and communication, and will be introduced to the organizational processes in healthcare institutions, as well as finding out how to organize and analyze health care data; accurately record, store and assess health data; use an electronic patient record system; and provide statistical analysis and interpret the results. The book will be of interest to all those wishing to gain a better insight into what is involved health information management, and to all those studying the subject.

Information management Leslie Willcocks, 2013-11-11 Survey and study background In an effort to gain some answers on the 1ST capital investment (project selection) decision criteria used in practice, a survey was undertaken in 1990 of 80 American, British, Australian and New Zealand companies. A one-page survey form was used that provided 15 possible 1ST investment criteria, a means of indicating whether they are used or not, the percentage of projects to which each criterion is applied, and an overall ranking in terms of total project value for each criterion. The criteria are shown in Table 2.1. The criteria are categorized into financial, management, and development criteria. They were developed, first, through interviews with some 20 chief information officers (CIOs) in Britain and the United States. These CIOs were questioned on what criteria their organizations use in selecting 1ST investment projects, with the aim of developing a full list of the criteria used in practice. Secondly, the criteria and the form were tested and refined in a pilot study with some 12 companies. The criteria used in the survey and listed in Table 2.1 are primary level criteria.

Records and Information Management Patricia C. Franks, 2013 This book provides a comprehensive, strategic approach to the creation, management, and disposition of information and records in organisations and is the first to analyse the impact that cloud computing and emerging technologies such as social networks and microblogging has on records management programmes. The emergence of Web 2.0 and social media has fundamentally changed the way information is created, exchanged, and stored. Information is a valuable asset to be employed by the organisation to help meet its goals, but it can also pose a risk to the organisation if not effectively managed. The increasingly complex regulatory and legal environment, along with the growing volume and changing nature of records and information created through emerging technologies, has brought records and information management to the attention of executives who are ultimately responsible for the success or failure of their organisations. This book provides readers either an introduction to or a review of records management principles and practices, but with a consideration of the impact on those principles and practices made by records created through the use of emerging technologies and stored in the clouds. Readership: This book will be of interest to students of archives and records management, experienced archives and records professionals who want a new perspective on their chosen field, supervisors and managers with the responsibility for records and information management and upper-level managers, executives, and other decision makers who are responsible for effectively managing their organisation's information assets.

Strategic Information Management Robert D. Galliers, Dorothy E Leidner, 2013-06-17 'Strategic Information Management' has been completely up-dated to reflect the rapid changes in IT and the business environment since the publication of the second edition. Half of the readings in the book have been replaced to address current issues and the latest thinking in Information Management. It goes without saying that Information technology has had a major impact on individuals, organizations and society over the past 50 years or so. There are few organizations that can afford to ignore IT and few individuals who would prefer to be without it. As managerial tasks become more complex, so the nature of the required information systems (IS) changes - from structured, routine support to ad hoc, unstructured, complex enquiries at the highest levels of management. As with the first and second editions, this third edition of 'Strategic Information Management: Challenges and strategies in managing information systems' aims to present the many complex and inter-related issues associated with the management of information systems. The book provides a rich source of material reflecting recent thinking on the key issues facing executives in information systems management. It draws from a wide range of contemporary articles written by leading experts from North America and Europe. 'Strategic Information Management' is designed as a course text for MBA, Master's level students and senior undergraduate students taking courses in information management. It provides a wealth of information and references for researchers in addition.

Making Enterprise Information Management (EIM) Work for Business John Ladley, 2010-07-03 Making Enterprise Information Management (EIM) Work for Business: A Guide to Understanding Information as an Asset provides a comprehensive discussion of EIM. It endeavors to explain information asset management and place it into a pragmatic, focused, and relevant light. The book is organized into two parts. Part 1 provides the material required to sell, understand, and validate the EIM program. It explains concepts such as treating Information, Data, and Content as true assets; information management maturity; and how EIM affects organizations. It also reviews

the basic process that builds and maintains an EIM program, including two case studies that provide a birds-eye view of the products of the EIM program. Part 2 deals with the methods and artifacts necessary to maintain EIM and have the business manage information. Along with overviews of Information Asset concepts and the EIM process, it discusses how to initiate an EIM program and the necessary building blocks to manage the changes to managed data and content. Organizes information modularly, so you can delve directly into the topics that you need to understand Based in reality with practical case studies and a focus on getting the job done, even when confronted with tight budgets, resistant stakeholders, and security and compliance issues Includes applicatory templates, examples, and advice for executing every step of an EIM program

Information Management Fons Wijnhoven, 2009-09-18 Information and its management is central to modern society. Organizations – private and public, national and international – have recognized that information is a key resource and that its management is critical for success. Existing books on information management focus on the abilities of computers to process data, the development of information systems, and the management of IT resources. They often start with the computer as a key issue. Although Information Management acknowledges the importance of computers and data communication, it starts from a deeper understanding of the concepts of information and knowledge, and on the basis of this understanding, derives methods to use computers effectively. This textbook provides graduates of any discipline with an understanding of the theory and practice that underpins information management, and introduces students to the concepts and applications of information management techniques in a variety of organizational contexts. In giving students strong philosophical foundations, Fons Wijnhoven's book will prove to be an excellent primer in information management.

Mastering Information Management Donald A. Marchand, Thomas H. Davenport, 2000-01-01

Strategic Information Management Robert D. Galliers, Dorothy E. Leidner, 2014-06-11 Today there are few organizations that can afford to ignore information technology and few individuals who would prefer to be without it. As managerial tasks become more complex, so the nature of the required information systems changes from structured, routine support to ad hoc, unstructured, complex enquiries at the highest levels of management. As with the first three editions, this fourth edition of Strategic Information Management: Challenges and Strategies in Managing Information Systems presents the many complex and inter-related issues associated with the management of information systems. This book provides a rich source of material reflecting recent thinking on the key issues facing executives in information systems strategic management. It draws from a wide range of contemporary articles written by leading experts from North America, Asia, and Europe. Designed as a course text for MBA, Master's level students, and senior undergraduate students taking courses in information management, it also provides a wealth of information and references for researchers. New to this edition are updated readings addressing current issues and the latest thinking in information management.

Enterprise Information Management Paul Baan, 2012-11-28 How an organization manages its information is arguably the most important skill in today's dynamic and hyper-competitive environment. In Enterprise Information Management, editor Paul Baan and a team of expert contributors present a holistic approach to EIM, with an emphasis on action-oriented decision making. The authors demonstrate that EIM must be promoted from the top down, in order to ensure that the entire organization is committed to establishing and supporting the systems and processes designed to capture, store, analyze, and disseminate information. They identify three key "pillars" of applications: (1) business intelligence (the information and knowledge management process itself); (2) enterprise content management (company-wide management of unstructured information, including document management, digital asset management, records management, and web content management); and (3) enterprise search (using electronic tools to retrieve information from databases, file systems, and legacy systems). The authors explore EIM from economic and socio-psychological perspectives, considering the "ROI" (return on information) of IT and related technological investments, and the cultural and behavioral aspects through which people and machines interact. Illustrating concepts through case examples, the authors provide a variety of tools for managers to assess and improve the effectiveness of their EIM infrastructure, considering its implications for customer and client relations, process and system improvements, product and service innovations, and financial performance.

Information Management United States. Forest Service, 1992

Information Management Michael J. Earl, 1998 This volume is a sequel to Information Management: The Strategic Dimension (OUP 1988), a book which was well received by managers and academics alike. In the last decade, the pervasiveness of information technology (IT) has brought about far-reaching changes in how many managers and specialists work and, indeed, in how we conceptualize the organization. The correspondence between new organizational terminology and the language of IT demonstrates this -- networked, virtual and knowledge-based organizations, inter-organizational alliances, distributed organizations and groupware all being examples. For some, IT represents a solution to many organizational and operational problems (including the advocates of Business Process Re-engineering) and the most likely way to improve business performance and gain competitive advantage. At the same time, for many managers and organizations the reality is that the risks, costs, false trails and difficulties seem to outweigh any immediate tangible advantage. The purpose of this book is to take an informed, dispassionate and constructive look at the challenges of IT and to offer insight, analysis and guidance on the ever changing IT environment, focusing in particular on managerial and organizational issues. These include centralization versus decentralization, relations between users and specialists, managing the IS function, outsourcing versus internal capabilities, project management and systems implementation, and an assessment of Business Process Re-engineering at both the conceptual and empirical level. Section 1 looks at some of the organizational horizons made possible by information technology; the next section tackles some of the challenges that face organizations who want to exploit IT in innovative and strategic ways. Section 3 examines some of the eternal questions of how to organize the IS function. In Section Four the contributors look at various aspects of project management and systems implementation. The next section examines some contemporary management questions on the agendas of Chief Information officers and their IS departments. Michael Earl's postscript integrates the volume through the framework of 'organizational fit'. The book provides an authoritative overview and helpful diagnostics of current information management challenges by some of the leading information systems researchers in Europe and the USA. The volume will be essential reading for management students, consultants, and senior IT professionals. Hardback Sales Details Published: 28.03.96 First year sales: Total: 650,

UK: 264, USA: 177, EUR: 76, JAP/Branch: 88, Other: 45 Life sales: 894

Patterns of Information Management Mandy Chessell,Harald C. Smith,2013 In the era of Big Data, effective information management has become crucial to the success of virtually all organizations. Unfortunately, few IT practitioners know today's best practices for successfully managing enterprise information resources. Patterns for Information Management offers the solution: a multi-disciplinary patterns-based approach that reflects where information comes from, how it is distributed, protected, governed, monitored -- and, ultimately, utilized.

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