

Excel Tool

Donny C. F. Lai, Humphrey K. K. Tung, Michael C. S. Wong

Microsoft Business Intelligence Tools for Excel Analysts Michael Alexander, Jared Decker, Bernard Wehbe, 2014-05-05 Bridge the big data gap with Microsoft Business Intelligence Tools for Excel Analysts The distinction between departmental reporting done by business analysts with Excel and the enterprise reporting done by IT departments with SQL Server and SharePoint tools is more blurry now than ever before. With the introduction of robust new features like PowerPivot and Power View, it is essential for business analysts to get up to speed with big data tools that in the past have been reserved for IT professionals. Written by a team of Business Intelligence experts, Microsoft Business Intelligence Tools for Excel Analysts introduces business analysts to the rich toolset and reporting capabilities that can be leveraged to more effectively source and incorporate large datasets in their analytics while saving them time and simplifying the reporting process. Walks you step-by-step through important BI tools like PowerPivot, SQL Server, and SharePoint and shows you how to move data back and forth between these tools and Excel Shows you how to leverage relational databases, slice data into various views to gain different visibility perspectives, create eye-catching visualizations and dashboards, automate SQL Server data retrieval and integration, and publish dashboards and reports to the web Details how you can use SQL Server's built-in functions to analyze large amounts of data, Excel pivot tables to access and report OLAP data, and PowerPivot to create powerful reporting mechanisms You'll get on top of the Microsoft BI stack and all it can do to enhance Excel data analysis with this one-of-a-kind guide written for Excel analysts just like you.

Excel Hacks David Hawley, Raina Hawley, 2004-03-24 Presents a collection of tips and techniques for getting the most out of the electronic spreadsheet program.

Excel Bible for Beginners Harjit Suman, 2020-11-15 **WORK SMARTER, SAVE TIME and become MORE PRODUCTIVE** by learning the best tools, Excel formulas and functions, hidden features and shortcuts in this Excel for dummies guide **Microsoft Excel** is a very powerful application and many organisations around the world use it to produce reports, analyse data and create charts. However, there are powerful Excel tools and features that many people who use Excel are not aware of. This can mean the tasks that they undertake can take longer than planned which leads to missed deadlines and ultimately increases stress levels. In Excel Bible for Beginners: Excel for Dummies Guide to the Best Excel Tools, Tips and Shortcuts you Must Know, you will learn the best and most powerful tools, Excel formulas and functions and tips to increase your productivity, save time, work smarter and meet deadlines. **HOW WILL YOU BENEFIT AFTER READING THIS EXCEL BOOK?** This Excel bible is the most comprehensive book yet and after reading this book you can achieve the following: Increase productivity Save valuable time Work smarter Reduce stress Create less workload Drive efficiency Save money Get a promotion Give you a pay rise **HOW WILL THIS EXCEL BOOK HELP YOU?** So how will this book help you to achieve the above benefits? Below are some of the topics this Excel for dummies guide will cover: How to hide specific text in a worksheet How to quickly insert multiple rows using shortcut keys How to quickly shift between lots of open Excel windows How to repeat your last actions using just one keystroke How to get quick access to your favourite command buttons How to use the Camera tool How to quickly remove duplicate entries using the Advanced Filter tool How to quickly split text in one cell into multiple columns How to quickly format dates from US to UK format and vice versa How to make Excel speak back at you How to automatically populate data How to change data from column format to row format and vice versa How to make your worksheets very hidden How to analyse large datasets using Pivot Tables How to create two-way lookups How to access hidden features that are not available in the ribbon How to use some Excel formulas and functions to manipulate data quickly And much more! **WHO IS THIS EXCEL BOOK AIMED AT?** This book is aimed at people who: Have beginners knowledge of Excel and would like to become more efficient in it Are intermediate Excel users and would like to move to the next level Would like to save time and effort in their

spreadsheets and boost productivity Want to learn some of the hidden features of Excel that are not easily accessible in the ribbon Would like to manipulate and dissect their datasets more efficiently Are more experienced in Excel but would like to get more out of it Want to get more out of Excel UNLOCK HIDDEN EXCEL TOOLS AND FEATURES! Excel Bible for Beginners: Excel for Dummies Guide to the Best Excel Tools, Tips and Shortcuts you Must Know is the definite Excel book to save you valuable time. It will open your eyes to new tools and hidden features you didn't think were available which will give you a competitive advantage over others in the workplace. So what are you waiting for? To truly better yourself you need to invest in yourself. Start by clicking the Buy Now button now!

Guerilla Data Analysis Using Microsoft Excel Bill Jelen,2002 Jelen uses his combined experience and analytical ingenuity to demystify the arduous task of dealing with downloaded data. He uses real-life examples of real-life management requests, and then walks users through the maze of Excel tools and formulas.

Excel Hacks David Hawley,Raina Hawley,2007-06-20 Millions of users create and share Excel spreadsheets every day, but few go deeply enough to learn the techniques that will make their work much easier. There are many ways to take advantage of Excel's advanced capabilities without spending hours on advanced study. Excel Hacks provides more than 130 hacks -- clever tools, tips and techniques -- that will leapfrog your work beyond the ordinary. Now expanded to include Excel 2007, this resourceful, roll-up-your-sleeves guide gives you little known backdoor tricks for several Excel versions using different platforms and external applications. Think of this book as a toolbox. When a need arises or a problem occurs, you can simply use the right tool for the job. Hacks are grouped into chapters so you can find what you need quickly, including ways to: Reduce workbook and worksheet frustration -- manage how users interact with worksheets, find and highlight information, and deal with debris and corruption. Analyze and manage data -- extend and automate these features, moving beyond the limited tasks they were designed to perform. Hack names -- learn not only how to name cells and ranges, but also how to create names that adapt to the data in your spreadsheet. Get the most out of PivotTables -- avoid the problems that make them frustrating and learn how to extend them. Create customized charts -- tweak and combine Excel's built-in charting capabilities. Hack formulas and functions -- subjects range from moving formulas around to dealing with datatype issues to improving recalculation time. Make the most of macros -- including ways to manage them and use them to extend other features. Use the enhanced capabilities of Microsoft Office 2007 to combine Excel with Word, Access, and Outlook. You can either browse through the book or read it from cover to cover, studying the procedures and scripts to learn more about Excel. However you use it, Excel Hacks will help you increase productivity and give you hours of hacking enjoyment along the way.

Excel Data Analysis For Dummies Stephen L. Nelson,E. C. Nelson,2015-11-30 Want to take the guesswork out of analyzing data? Let Excel do all the work for you! Data collection, management and analysis is the key to making effective business decisions, and if you are like most people, you probably don't take full advantage of Excel's data analysis tools. With Excel Data Analysis For Dummies, 3rd Edition, you'll learn how to leverage Microsoft Excel to take your data analysis to new heights by uncovering what is behind all of those mind-numbing numbers. The beauty of Excel lies in its functionality as a powerful data analysis tool. This easy-to-read guide will show you how to use Excel in conjunction with external databases, how to fully leverage PivotTables and PivotCharts, tips and tricks for using Excel's statistical and financial functions, how to visually present your data so it makes sense, and information about the fancier, more advanced tools for those who have mastered the basics! Once you're up to speed, you can stop worrying about how to make use of all that data you have on your hands and get down to the business of discovering meaningful, actionable insights for your business or organization. Excel is the most popular business intelligence tool in the world, and the newest update - Microsoft Excel 2016 - features even more powerful features for data analysis and visualization. Users can slice and dice their data and create visual presentations

that turn otherwise indecipherable reports into easy-to-digest presentations that can quickly and effectively illustrate the key insights you are seeking. Fully updated to cover the latest updates and features of Excel 2016 Learn useful details about statistics, analysis, and visual presentations for your data Features coverage of database and statistics functions, descriptive statistics, inferential statistics, and optimization modeling with Solver Helps anyone who needs insight into how to get things done with data that is unwieldy and difficult to understand With Excel Data Analysis For Dummies, 3rd Edition, you'll soon be quickly and easily performing key analyses that can drive organizational decisions and create competitive advantages.

Metrics-Based Process Mapping Karen Martin, Mike Osterling, 2012-10-22 Metrics-Based Process Mapping (MBPM) is a tactical-level, visual mapping approach that enables improvement teams to make effective, data-based decisions regarding waste elimination and measure ongoing process performance. The mapping technique, often used to drill down from a value stream map, integrates the functional orientation of traditional swim-lane process maps with time and quality metrics that are essential for designing improved processes. Building on the success of its popular predecessor, Metrics-Based Process Mapping: An Excel-Based Solution, this book takes readers to the next level in understanding processes and process improvement. Included with the book is an interactive macro-driven Excel tool, which allows users to electronically capture their current and future state maps. The tool also audits the maps for completeness, summarizes the metrics, and auto-calculates the improvements. Improvements to this version include: Foundational content about processes—what they are and how they vary A description of the difference between value-stream and process-level maps New content about how to bridge the gap between your current state and your desired future state Tips for effective team formation and mapping facilitation An implementation plan for those using the mapping methodology as a standalone tool and not part of a Kaizen Event The Excel-based tool included on the accompanying CD provides readers with a user-friendly way to electronically archive manually created maps in team settings for easier storage and distribution across your entire organization. While current and future state MBPMs are initially created during team-based activities using butcher paper and post-its, the electronic maps serve as standard work documentation for the improved process, enabling training, communication, and process monitoring activities. This flexible, user-friendly tool includes: A custom toolbar that simplifies map creation and editing Automated calculation of key metrics An audit feature to prevent mapping errors The ability to simulate how improvements will impact staffing requirements System Requirements: The tool is intended for use on PCs using Excel 2003 or later—it will NOT function with earlier versions of Excel, or on Macintosh computers. View a demo of the Excel tool at: www.mbpmapping.com

Excel Formulas & Functions For Dummies Ken Bluttman, 2021-12-21 Unlock the power of Excel with a step-by-step roadmap to its formulas and functions There's a Swiss Army knife in your digital toolbox that can multiply your productivity and make you the smartest guy or gal in almost any room. It's called Microsoft Excel. If you're like most people, you've barely scratched the surface of what this powerful tool's hundreds of built-in functions can do. But with a little help from Excel Formulas & Functions For Dummies, you'll soon be organizing, analyzing, and interpreting data like a pro. For those who don't know the difference between a spreadsheet and a bedsheet, the book gets you up to speed with formula and function basics first. But you can also skip ahead to the fancy stuff and learn about working with probabilities, significance tests, and lookup functions. This easy-to-use Excel formulas and functions survival guide shows you how to: Work with financial functions like PMT, PPMT, NPER, RATE, and PV Calculate mean, median, mode, standard deviation, and many more statistical functions Troubleshoot formulas for common errors and validate your data to avoid mistakes Work with dates, times, logic operators, conditions, and basic and advanced mathematical functions You don't need a degree in data science or advanced mathematics to take advantage of the full functionality and flexibility of Microsoft Excel. Let Excel Formulas & Functions For Dummies show you how to transform this unassuming program into the most useful tool in your toolbox.

Excel 2019 For Dummies Greg Harvey, 2018-10-01 The bestselling Excel book on the market — now in a new edition covering the latest version of Excel! Excel is the spreadsheet and data analysis tool of choice for people across the globe who utilize the Microsoft Office suite to make their work and personal lives easier. It is estimated that 1 in 7 people on the planet use Microsoft Office! If you're one of them, and want to get up to speed on the latest changes in Excel, you've come to the right place. Excel 2019 For Dummies has been updated to reflect the major changes and features made to Excel and covers everything you need to know to perform any spreadsheet task at hand. It includes information on creating and editing worksheets, formatting cells, entering formulas, creating and editing charts, inserting graphs, designing database forms, adding database records, using seek-and-find options, printing, adding hyperlinks to worksheets, saving worksheets as web pages, adding existing worksheet data to an existing webpage, pivot tables, pivot charts, formulas and functions, Excel data analysis, sending worksheets via e-mail, and so much more! Get to know the new Excel interface Become a pro at the spreadsheet and data analysis tool that's available as part of the Microsoft Office suite Find time-tested and trusted advice from bestselling author and expert Greg Harvey Use Excel to streamline your processes and make your work life easier than ever before Written by a bestselling author and seasoned educator, Excel 2019 For Dummies makes it easier than ever to get everything out of this powerful data tool.

Statistical Analysis with Excel For Dummies Joseph Schmuller, 2013-03-14 Take the mystery out of statistical terms and put Excel to work! If you need to create and interpret statistics in business or classroom settings, this easy-to-use guide is just what you need. It shows you how to use Excel's powerful tools for statistical analysis, even if you've never taken a course in statistics. Learn the meaning of terms like mean and median, margin of error, standard deviation, and permutations, and discover how to interpret the statistics of everyday life. You'll learn to use Excel formulas, charts, PivotTables, and other tools to make sense of everything from sports stats to medical correlations. Statistics have a reputation for being challenging and math-intensive; this friendly guide makes statistical analysis with Excel easy to understand Explains how to use Excel to crunch numbers and interpret the statistics of everyday life: sales figures, gambling odds, sports stats, a grading curve, and much more Covers formulas and functions, charts and PivotTables, samples and normal distributions, probabilities and related distributions, trends, and correlations Clarifies statistical terms such as median vs. mean, margin of error, standard deviation, correlations, and permutations Statistical Analysis with Excel For Dummies, 3rd Edition helps you make sense of statistics and use Excel's statistical analysis tools in your daily life.

15 Most Powerful Features Of Pivot Tables Andrei Besedin, 2017-10-24 Dealing with a large detailed data set can most of the time get on your nerves. The worst part of it is that you waste some of your precious time all in the name of analyzing a huge set of data. It can also tell on the way you have time for your family and friends. Do you know there is a solution to this annoying issue? The Excel pivot table is the key. It is one of the most powerful features of Excel that gives you the opportunity to extract the significance from a huge set of data. No other Excel tool can offer you the analytical power and flexibility of a pivot table. Pivot tables in Excel are powerful and fun. The basic benefits of this arguably powerful tool are:

- They are time-saving
- The tool is highly versatile and can be used in any business setting
- Pivot tables are flexible, extremely accurate, and fast
- With a pivot table, you can count almost anything

For you to use the tool, you need to learn how they work. No doubt, for you to learn how they work, you need to know the most powerful features of pivot tables. How do you even know this? The good news is, our incredible short book on the 15 most powerful features of pivot tables is a guaranteed way. There is nothing as exciting as purchasing this top winning short book. Investing in our product means investing in the benefit it offers. Some of the benefits are:

- It provides "15 most powerful features of pivot tables" that are clearly discussed
- You can understand the information provided with ease
- It serves a perfect reference guide due to the great navigation index it offers
- The product offers excellent pictures that are self-explanatory
- All sentences are precise and short, so it won't take ages for you to read and

understand our book However, we know that our short book might not contain the highest level of information. Our ultimate goal is to provide you solution to your problems by revealing to you the most powerful pivot tool features. The 15 most powerful features of pivot tables offered by our amazing short book can save you more time than you can imagine. Also, with the features of pivot tables, mistakes are not an option. You can save about \$1000 just by making this purchase. The more you procrastinate on buying this success proven short book, the more you are vulnerable to making mistakes when dealing with huge Excel data. To avoid making mistakes with your data, obtain your copy of the book with just a single click. Click the buy button at the upper right side of the page. You would be doing yourself a favor! Why wait, when you have the answers to your questions right at your finger tips. Purchase your copy now!

Excel 2013 Bible John Walkenbach,2013-02-05 Excel at Excel with the help of this bestselling spreadsheet guide John Walkenbach's name is synonymous with excellence in computer books that decipher the complexities of Microsoft Excel. Known as Mr. Spreadsheet, Walkenbach shows you how to maximize the power of Excel 2013 while bringing you up to speed on the latest features. This perennial bestseller is fully updated to cover all the new features of Excel 2013, including how to navigate the user interface, take advantage of various file formats, master formulas, analyze data with PivotTables, and more. Whether you're an Excel beginner who is looking to get more savvy or an advanced user looking to become a power user, this latest edition provides you with comprehensive coverage as well as helpful tips, tricks, and techniques that you won't find anywhere else. Shares the invaluable insight of Excel guru and bestselling author Mr. Spreadsheet John Walkenbach as he guides you through every aspect of Excel 2013 Provides essential coverage of all the newest features of Excel 2013 Presents material in a clear, concise, logical format that is ideal for all levels of Excel experience Features a website that includes downloadable templates and worksheets from the book Chart your path to fantastic formulas and stellar spreadsheets with Excel 2013 Bible!

Business Analysis with Microsoft Excel Conrad Carlberg,2007-06-19 Whether you own a small business or work for a large corporation-whether you are looking for help making financial and business decisions-this book is for you. Business Analysis with Microsoft® Excel, Third Edition, provides in-depth information that will streamline your use of the tools within Excel. Professional advice and guidance from an experienced author provide the answers to your most pressing questions: • What's the relationship between my cost of goods sold and my inventory? • How do I get Excel to keep these values up-to-date on my income statement and my balance sheet? • I have to track service quality over time. How can I automate that using Excel charts? • How can I forecast future demand for my products, based on prior sales results? • What's the difference between financial leverage and operating leverage? How do I calculate them using my financial records? • I need to project my financials for next year. Does Excel have a tool for that? What do I need to know to use it effectively? • How do I do all these things using the new Ribbon in Excel 2007? • What are the best ways to automate a connection between Excel and an external database? Category Spreadsheets Covers Applicable for versions of Microsoft Excel 97 to 2007 User Level Intermediate-Advanced More great stuff... is just a click away! • Sample journals and ledgers; examples of trial balances, income statements, and balance sheets • Custom functions, such as FIFO and LIFO, for inventory management • VBA routines that automate the creation of forecasts, quality control charts, and sales and marketing analysis • Statistical process control charts: P charts, X-and-S charts, X-and-MR charts • Forecasting tools: Seasonal smoothing and ARIMA model identification quote from the front cover "Conrad takes the time to give the readers an easy-to-follow step-by-step understanding of the material, accompanied by clear illustrations, making this an excellent book to learn the material. I recommend this book to anyone wanting to gain more expertise in using and manipulating business data from within Excel." -Bob Umlas, Excel MVP

Professional Financial Computing Using Excel and VBA Donny C. F. Lai,Humphrey K. K. Tung,Michael C. S. Wong,2011-12-28 Professional

Financial Computing Using Excel and VBA is an admirable exposition that bridges the theoretical underpinnings of financial engineering and its application which usually appears as a black-box software application. The book opens the black-box and reveals the architecture of risk-modeling and financial engineering based on industry-standard stochastic models by utilizing Excel and VBA functionality to create a robust and practical modeling tool-kit. Financial engineering professionals who purchase this book will have a jumpstart advantage for their customized financial engineering and modeling needs. Dr. Cameron Wicentowich Vice President, Treasury Analytics Canadian Imperial Bank of Commerce (CIBC) Spreadsheet modeling for finance has become a standard course in the curriculum of many Quantitative Finance programs since the Excel-based Visual Basic programming is now widely used in constructing optimal portfolios, pricing structured products and managing risks. Professional Financial Computing Using Excel and VBA is written by a unique team of finance, physics and computer academics and practitioners. It is a good reference for those who are studying for a Masters degree in Financial Engineering and Risk Management. It can also be useful for financial engineers to jump-start a project on designing structured products, modeling interest term structure or credit risks. Dr. Jin Zhang Director of Master of Finance Program and Associate Professor The University of Hong Kong Excel has been one of the most powerful tools for financial planning and computing over the last few years. Most users utilize a fraction of its capabilities. One of the reasons is the limited availability of books that cover the advanced features of Excel for Finance. Professional Financial Computing Using Excel and VBA goes the extra mile and deals with the Excel tools many professionals call for. This book is a must for professionals or students dealing with financial engineering, financial risk management, computational finance or mathematical finance. I loved the way the authors covered the material using real life, hands-on examples. Dr. Isaac Gottlieb Temple University Author, Next Generation Excel: Modeling in Excel for Analysts and MBAs

Python for Excel Felix Zumstein, 2021-03-04 While Excel remains ubiquitous in the business world, recent Microsoft feedback forums are full of requests to include Python as an Excel scripting language. In fact, it's the top feature requested. What makes this combination so compelling? In this hands-on guide, Felix Zumstein--creator of xlwings, a popular open source package for automating Excel with Python--shows experienced Excel users how to integrate these two worlds efficiently. Excel has added quite a few new capabilities over the past couple of years, but its automation language, VBA, stopped evolving a long time ago. Many Excel power users have already adopted Python for daily automation tasks. This guide gets you started. Use Python without extensive programming knowledge Get started with modern tools, including Jupyter notebooks and Visual Studio code Use pandas to acquire, clean, and analyze data and replace typical Excel calculations Automate tedious tasks like consolidation of Excel workbooks and production of Excel reports Use xlwings to build interactive Excel tools that use Python as a calculation engine Connect Excel to databases and CSV files and fetch data from the internet using Python code Use Python as a single tool to replace VBA, Power Query, and Power Pivot

Using Excel for Business Analysis Danielle Stein Fairhurst, 2015-05-18 This is a guide to building financial models for business proposals, to evaluate opportunities, or to craft financial reports. It covers the principles and best practices of financial modelling, including the Excel tools, formulas, and functions to master, and the techniques and strategies necessary to eliminate errors.

Statistical Tools For Managers (using Ms Excel) Apte, 2009

Balanced Scorecards and Operational Dashboards with Microsoft Excel Ron Person, 2013-01-09 Learn to maintain and update scorecards and dashboards with Excel Balanced Scorecards and operational dashboards measure organizational performance and Microsoft Excel is the tool used worldwide to create these scorecards and dashboards. This book covers time-proven step-by-step processes on how to guide executive teams and managers in creating scorecards and dashboards. It then shows Excel developers how to create those scorecards and dashboards. This is the only book that converts theory into practice. The author addresses the people and processes you need to identify strategy and operational metrics and then

implement them in dashboards in three versions of Excel. You'll learn how balanced scorecards help organizations translate strategy into action and the ways that performance dashboards enable managers monitor operations. Covers Excel 2010 back to Excel 2003 Shows how to develop consensus on strategy and operational plans with the executive teams Details steps in creating tactical action plans Gives step-by-step guidance in creating the most powerful management dashboards Puts over ten years of experience in one book *Balanced Scorecards & Operational Dashboards with Microsoft Excel, Second Edition* is the ultimate resource for enhancing your strategic and operational performance.

Excel 2003 Just the Steps For Dummies Diane Koers, 2006-10-11 Easy steps for creating spreadsheets you can really use Simple steps... ...for great results Use AutoOutline Choose Data Group and Outline AutoOutline. Figure 11-9 illustrates a worksheet with outline headings for both rows and columns. Row outline symbols are at the top of the worksheet. AutoOutline works best if the worksheet has summary formulas that reference cells in the detail cells. The summary formulas must be adjacent to the detail. To expand the outline, click the Show Detail buttons to the left of the rows or above the column headings. (See Figure 11-10.) To collapse the outline, click the Hide buttons to the left of the rows or above the column headings. To remove the AutoOutline, choose Data Group and outline Clear Outline. Get ready to Format cells and data Build formulas and functions Save time with Excel tools Add color graphics to your spreadsheets Analyze your data Create charts and PivotTables

Excel Dashboards & Reports for Dummies Michael Alexander, 2016-01-26 Make the most of your data using the power of Excel When you think of data, do you think of endless rows and columns in spreadsheets? *Excel Dashboards and Reports For Dummies, 3rd Edition* shows you how to make the most of your data—and puts an end to mind-numbing spreadsheets by exploring new ways to conceptualize and present key information. There's often a gap between handling data and synthesizing it into meaningful reports, and this approachable text bridges this gap with quick and accessible information that answers key questions, like how to meaningfully capture data trends, how to show relationships in data, and when it's better to show variances than actual data values. As a leading spreadsheet application, Microsoft Excel is the go-to data software. This tool allows you to use dashboard reports that leverage gauges, maps, charts, sliders, and other visual elements to present complex data in a manner that's easy to understand. Using Excel dashboards effectively can improve your professional capabilities by leaps and bounds. Analyze and report on large amounts of data in a meaningful way Look at data from different perspectives, and better visualize the information you're presenting by quickly slicing data on the fly Automate redundant reporting and analysis functions, making your data analysis and reporting routine more efficient Create visualizations, dashboards, and what-if analyses that are as visually appealing as they are substantial *Excel Dashboards and Reports For Dummies, 3rd Edition* is a fantastic resource if you're looking to spice up your reporting!

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Excel Tool Introduction

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