

# **Documents To Go Premium Office Suite**

**Galen Gruman**

**Your iPad at Work** Jason Rich, 2013-05-15 Offers information on using the iPad for business, covering such topics as connecting to a network, syncing email, using productivity apps, and customizing Siri.

**Your iPad 2 at Work** Jason R. Rich, 2012 Provides information on the features of the iPad 2 with step-by-step instructions covering such topics as connecting to a wi-fi and 3G network, downloading apps, creating documents and spreadsheets, building and displaying presentations, using email, and watching movies.

Your iPad at Work (Covers iOS 5.1 on iPad, iPad2 and iPad 3rd generation) Jason R. Rich, 2012-05-15 Your iPad at Work, Second Edition Supercharge your business effectiveness with any model of iPad—in the office, on the road, everywhere! Do you have an iPad? Put it to work! If you're a manager, entrepreneur, or professional... a consultant, salesperson, or freelancer... this book will make you more efficient, more effective, and more successful! Your iPad at Work includes the latest information about the new iPad (third generation) and iOS 5.1, but also applies to the original iPad and iPad 2. It's packed with easy, nontechnical business solutions you can use right now—each presented with quick, foolproof, full-color instructions. Securely connect your iPad to your network; sync your email, contacts, calendar, Office documents, and smartphone; make the most of iPad's latest productivity apps; capture up-to-the-minute news and financial data; even discover powerful specialized apps for your job and your industry. You already know how much fun your iPad is, now discover how incredibly productive it can make you! • Secure your iPad with passwords and data encryption • Connect your iPad to a wireless printer • Discover today's most powerful iPad business apps • Manage contacts and relationships using your iPad and the VIPorbit app • Do your word processing, spreadsheet and database management while on the go • Access your email and surf the Web from almost anywhere • Make winning sales and business presentations from your iPad • Read PC and Mac files, from Microsoft Office to Adobe PDF • Manage your next project from your iPad • Use your iPad more efficiently on the road and while traveling • Manage your company's social networking presence from your tablet • Hold iPad-based video conferences and virtual meetings • Use your iPad as an ebook reader, and find the best new business and productivity books online • Reduce your communications costs with FaceTime and Skype • Create and distribute iPad content, or have a custom app developed for your business • Add hardware and accessories that make your iPad even more useful

**iPhone Fully Loaded** Andy Ihnatko, 2011-02-08 Get more out of—and onto—your iPhone than you ever thought possible The new, even more powerful iPhone enables you to carry almost everything you need right in your pocket. iPhone Fully Loaded, 3rd Edition shows you things about your iPhone that you never imagined. Written by Mac superstar and Chicago Sun Times technology columnist Andy Ihnatko, this irreverent and fun guide shows you how to put everything on your iPhone from old LPs, radio/TV shows, and movies to spreadsheets, presentations, and PC rescue files. It also covers all the latest applications as well as the basics like e-mail, music, and of course, making phone calls. Packed with the most tips and tricks found in any iPhone guide Shows how to upload Web pages, download TV shows, load Word, Excel, and Powerpoint documents on your iPhone, and back up files Covers using the new built-in video features, the search tool, the App Store, and all the newest applications Written in Andy Ihnatko's entertaining style and loaded with the unique ideas for which he is famous Applies to both Mac and Windows users Also covers the iPod touch iPhone Fully Loaded, 3rd Edition lets you take maximum advantage of every feature of your new iPhone.

30 Days to Virtual Productivity Success Gail Martin, 2012-08-22 Laptops, smart phones, and tablet PCs have made today's business owner more mobile than ever, but life on the go also makes it more difficult to stay organized, be productive, and focus on

promoting one's business. 30 Days to Virtual Productivity Success is the busy business owner's guide for getting more done with less time, making productive contacts online, and using the power of the Internet to turn productivity into profits. It's an easy-to-read, quick-to-implement resource to maximize time and effort. Author Gail Z. Martin has a 26-year marketing career with extensive experience in virtual and traditional promotion. Her unrelenting travel schedule has made her a whiz at managing her personal and professional life with online productivity tools. Using a short chapter/quick exercise format, 30 Days to Virtual Productivity Success introduces you to the 30 Day Results System. Thus armed, you'll discover a wide variety of online and mobile programs and applications to boost productivity and increase visibility. 30 Days to Virtual Productivity Success is a perfect next step for those who have read the first two 30 Day Results Guide books, but it is an easily accessible and a powerful tool for those just discovering the series.

*Five-Star Apps* Glenn Fleishman, 2010-11-02 It can be a concierge, camera, flashlight, game console, magazine, photo editor, panorama maker, note taker, travel planner, radio, bookstore, night-sky guide, GPS, music player, music maker, and plenty more...if only you could figure out which of the 250,000 (and counting) apps to put on your iPhone or iPad or iPod touch. Author Glenn Fleishman set out to discover how to use your device to find a movie, read a book, retrieve a distant file, make a phone call, play a strategy game—to accomplish a host of useful, and sometimes completely useless, tasks. Glenn sifted through and road tested thousands of apps to find the nearly 200 programs that fit his criteria for interesting, entertaining, useful—and essential—five-star apps. His clear-eyed selections will surprise and charm you and help you complete tasks, have fun, be creative, and learn something. Want to read a book or PDF or follow your Twitter, RSS, or Facebook feeds? You'll find the perfect app for the job. Ready to find the best action, word, and strategy games—so good, you may never put down your iPhone? We know the ones. Yearning for Thai food in an unfamiliar neighborhood or looking to reserve a table at a local restaurant? This book points you to the perfect apps. Need to track the delivery status of a package or turn your device into a barcode reader? Start reading and start scanning. Want to watch a movie—either from the studios or of your own creation? Glenn can direct you to the perfect app. Plus essential apps that will stream music, make you more productive, keep track of files, and much, much more.

**Your iPad at Work (Covers iOS 6 on iPad 2, iPad 3rd/4th generation, and iPad mini)** Jason R. Rich, 2012-10-08 Your iPad at Work iOS 6 on iPad 2 and iPad 3rd generation Supercharge your business effectiveness with any model of iPad—in the office, on the road, everywhere! Do you have an iPad? Put it to work! If you're a manager, entrepreneur, or professional... a consultant, salesperson, or freelancer... this book will make you more efficient, more effective, and more successful! Your iPad at Work includes the latest information about all iPad models running iOS 6 (or later), whether the tablet is equipped with Wi-Fi only or Wi-Fi + 3G/4G Internet connectivity. It's packed with easy, nontechnical business solutions you can use right now—each presented with quick, foolproof, full-color instructions. Securely connect your iPad to your network; sync your email, contacts, calendar, Office documents, and smartphone; make the most of iPad's latest productivity apps; capture up-to-the-minute news and financial data; even discover powerful specialized apps for your job and your industry. You already know how much fun your iPad is, now discover how incredibly productive it can make you! • Secure your iPad with passwords and data encryption • Connect your iPad to a wireless printer • Discover today's most powerful iPad business apps • Manage your contacts and relationships with a Contact Relationship Manager (CRM) app • Do your word processing, spreadsheet and database management while on the go • Access your email and surf the Web from almost anywhere • Make winning sales and business presentations from your iPad • Read PC and

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**Superpower** Ford Saeks, 2012-05-16 A road map to better decision-making and a better life! Do you want more out of your life and your job with less effort and better

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*iPad: The Missing Manual* J.D. Biersdorfer, 2012-04-11 Apple's third-generation iPad has a new, razor-sharp Retina display and a robust processor that will dazzle you with their looks and speed, but you won't get far without an owner's manual to all the tablet's features. This comprehensive guide shows you how to transfer media to your iPad, sync and shop wirelessly, tap into WiFi and 4G cellular networks, and use iTunes for media management. The important stuff you need to know: Build your media library. Fill your iPad with music, photos, movies, TV shows, games, eBooks, and more. Sync wirelessly. Keep your iPad's apps, media, and email messages current without cabling up. Capture stunning images. Take photos and HD video with the tablet's new 5 megapixel iSight camera. Get online. Connect via WiFi or the blazing-fast 4G LTE cellular network—and create a free Wi-Fi hotspot with Verizon's iPad. Take dictation. "Speak" email messages and notes, and have the iPad type them up.

Digit ,2005

**Brilliant BlackBerry Apps For Dummies** Corey Sandler, 2010-11-29 Enhance your BlackBerry app user experience with this full-color guide! With hundreds of thousands of BlackBerry apps available for business users on the go, how do you even begin to filter through them to find the ones that best suit your needs? You don't have to—Brilliant BlackBerry Apps For Dummies does the work for you! This exciting full-color guide covers hundreds of the best, most essential, and most effective applications conducive to bolstering your productivity and enhancing your BlackBerry user experience. Discover which apps can put a world of information at your fingertips! Filters through hundreds of thousands of BlackBerry applications to present you with the ones that will serve you best Provides the lowdown on the most essential apps for increasing your productivity and enhancing your BlackBerry experience Reveals tips and tricks for getting the most out of each application and customizing your BlackBerry to suit your needs Saves you time and effort by doing the research for you and providing you with the best apps in the areas of business, finance, reference, sports, travel, social networking, entertainment, news, food, nutrition, games, fitness, and more Brilliant BlackBerry Apps For Dummies removes the pits and filters out the seeds to present you with the best BlackBerry apps for increased productivity on the go!

**Business Week** ,2009

*PC Mag* ,2008-05 PCMag.com is a leading authority on technology, delivering Labs-based, independent reviews of the latest products and services. Our expert industry analysis and practical solutions help you make better buying decisions and get more from technology.

*Exploring iPad For Dummies* Galen Gruman, 2012-06-25 Get to know the incredible iPad in a uniquely different Dummies format! The iPad combines the best of your favorite

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**Microsoft Office XP Inside Out** Michael Halvorson, Michael J. Young, 2001 Hey, you know your way around the Office suite—so now dig into Office XP and really put your PC to work! Covering Microsoft® Access, Excel, FrontPage®, Outlook®, PowerPoint®, Publisher, and Word, this supremely organized reference packs hundreds of timesaving solutions, troubleshooting tips, and handy workarounds in concise, fast-answer format. It's all muscle and no fluff. Discover the best and fastest ways to perform everyday tasks, and challenge yourself to new levels of Office mastery! Build on what you already know about Office and quickly dive into what's new Share information seamlessly between Office XP applications and your colleagues using SharePoint™ team services Import real-time data into spreadsheets and Web pages Create professional-quality print and online publications Build your own databases, and use powerful data-analysis techniques Deliver compelling PowerPoint presentations at work or through the Web Use Outlook to master your schedule and e-mail communications Construct and manage a Web site with advanced features Develop custom solutions using macros and Microsoft Visual Basic® for Applications CD-ROM FEATURES: Intuitive HTML interface Extensive collection of Microsoft add-ins and third-party utilities, demos, and trials Macros and code samples Complete eBook—easy to browse and print! Sample chapters from other INSIDE OUT Office XP books Web links to Microsoft Office Tools on the Web, online troubleshooters, and product support Microsoft Visio® customizable auto-demos Additional files and templates A Note Regarding the CD or DVD The print version of this book ships with a CD or DVD. For those customers purchasing one of the digital formats in which this book is available, we are pleased to offer the CD/DVD content as a free download via O'Reilly Media's Digital Distribution services. To download this content, please visit O'Reilly's web site, search for the title of this book to find its catalog page, and click on the link below the cover image (Examples, Companion Content, or Practice Files). Note that while we provide as much of the media content as we are able via free download, we are sometimes limited by licensing restrictions. Please direct any questions or concerns to [booktech@oreilly.com](mailto:booktech@oreilly.com).

*PC World*, 2007

**Microsoft Word for Seniors Made Easy** James Bernstein, 2023-06-06 Since Windows and Word were both created by Microsoft, it makes sense that they would want to push Windows users to use Word as their word processing software. You might have heard of other word processing software such as Google Docs, LibreOffice, WordPerfect and Apple Pages. Even though these are powerful full featured word processing programs, they are nowhere near as popular as Microsoft Word. If you have Word installed on your computer, you most likely have other Microsoft programs such as Excel and PowerPoint installed as well since most of the time, people buy Word as part of the Microsoft Office

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