# Sharepoint For Project Mgt

KIM HELDMAN, WILLIAM HELDMAN

P SHAREPOINT FOR PROJECT MANAGEMENT DUX RAYMOND SY, 2008-10-17 IF YOU ARE A PROJECT MANAGER LOOKING FOR A TECHNOLOGY-BASED, EASILY IMPLEMENTED, AND USABLE SOLUTION FOR PROJECT COMMUNICATIONS, DOCUMENT MANAGEMENT, AND GENERAL PROJECT ORGANIZATION, THIS BOOK IS FOR YOU!-SUSAN WEESE, PGMP, PRESIDENT AND FOUNDER, RHYMING PLANET MOST COMPANIES DON'T UNDERSTAND SHAREPOINT'S POWER, AND USE IT SIMPLY TO SHARE DOCUMENTS OR SPREADSHEETS, THIS HANDS-ON BOOK DEMONSTRATES HOW SHAREPOINT CAN ALSO HELP YOU ORGANIZE AND MANAGE COMPLEX PROJECTS. WITH SHAREPOINT FOR PROJECT MANAGEMENT, YOU'LL NOT ONLY UNDERSTAND HOW TO APPLY COMMON AND PRACTICAL PROJECT MANAGEMENT CONCEPTS IN SHAREPOINT, YOU'LL LEARN HOW TO BUILD A PROJECT MANAGEMENT INFORMATION SYSTEM (PMIS), CUSTOMIZED TO YOUR PROJECT, THAT CAN EFFICIENTLY COORDINATE COMMUNICATION AND COLLABORATION AMONG TEAM MEMBERS. WITH THIS BOOK, YOU WILL: LEARN TO APPLY KEY PROJECT MANAGEMENT TECHNIQUES BY LEVERAGING SHAREPOINT AS A PMIS TRACK A CASE STUDY THAT ILLUSTRATES THE CIRCUMSTANCES AND PROCESSES OF AN EFFECTIVE SHAREPOINT PMIS APPROPRIATELY DEFINE ACCESS PERMISSIONS FOR PROJECT STAKEHOLDERS AND TEAM MEMBERS CENTRALIZE PROJECT DOCUMENTS AND KEEP TRACK OF DOCUMENT HISTORY WITH VERSION CONTROL AUTOMATE PROJECT REPORTING MECHANISMS AND GENERATE ON-DEMAND STATUS REPORTS TRACK PROJECT SCHEDULES, CONTROL CHANGES, AND MANAGE PROJECT RISKS INTEGRATE PROJECT MANAGEMENT TOOLS SUCH AS EXCEL, MICROSOFT PROJECT, POWERPOINT, AND Outlook Each chapter includes activities that let you practice what you learn. Most SharePoint books are EITHER TOO INTRODUCTORY (FOR END USERS), OR TOO TECHNICAL (FOR SYSTEM ADMINISTRATORS). SHAREPOINT FOR PROJECT MANAGEMENT IS JUST WHAT PROJECT MANAGERS LIKE YOU NEED TO LEARN HOW TO HARNESS THE ORGANIZATIONAL ABILITIES OF THIS POWERFUL SOFTWARE.

BharePoint 2010 for Project Management Dux Raymond Sy, 2012 If you were to analyze your team{u2019}s performance on a typical project, you{u2019}d be surprised how much time is wasted on nonproductive tasks. This hands-on guide shows you how to work more efficiently by organizing and managing projects with SharePoint 2010. You{u2019}ll learn how to build a Project Management Information System (PMIS), customized to your project, that can effectively coordinate communication and collaboration among team members. Written by a certified Project Management Professional (PMP) and Microsoft SharePoint MVP with 15 years of IT project management experience, each chapter includes step-by-step guides as well as Workshops that help you practice what you learn. Build a SharePoint PMIS that requires little assistance from your IT/IS department Define access permissions for project stakeholders and team members Centralize project artifacts and keep track of document history with version control Track project schedules, control changes, and manage project risks Automate project reporting and use web parts to generate on-demand status reports Integrate project management tools such as Excel, Microsoft Project, PowerPoint, and Outlook Apply your knowledge of PMIS techniques by working with a case study throughout the book IF you are a project manager looking for a technology-based, easily implemented, and usable solution for project communications, document management, and general project organization, this book is for you!{u2013}Susan Weese, PgMP, President and Founder, Rhyming Planet.

PRO PROJECT MANAGEMENT WITH SHAREPOINT 2010 MARK COLLINS, CREATIVE ENTERPRISES, 2011-02-25 MANY SUCCESSFUL PROJECT MANAGERS ARE BEGINNING TO UTILIZE MICROSOFT SHAREPOINT TO DRIVE THEIR PROJECTS AND OPERATIONAL INITIATIVES. SHAREPOINT SERVER PROVIDES TEAMS WITH A CENTRALIZED LOCATION FOR PROJECT INFORMATION AND FACILITATES COLLABORATION BETWEEN PROJECT TEAM MEMBERS. THE INTENTION OF THIS BOOK IS TO PROVIDE A HANDS-ON CASE STUDY THAT YOU CAN FOLLOW TO CREATE A COMPLETE PROJECT MANAGEMENT INFORMATION SYSTEM (PMIS) USING SHAREPOINT SERVER 2010. EACH CHAPTER IS FOCUSED ON A TYPICAL PROJECT MANAGEMENT ACTIVITY AND DEMONSTRATES TECHNIQUES THAT CAN BE USED TO FACILITATE THAT ACTIVITY. THE BOOK COVERS ALL PROJECT PHASES FROM MANAGING REQUIREMENTS, IMPLEMENTATION, TESTING AND POST PRODUCTION SUPPORT. BY THE END OF THE BOOK YOU'LL HAVE A TOOLBOX FULL OF SOLUTIONS AND PLENTY OF WORKING EXAMPLES. WITH THESE YOU'LL BE ABLE TO BUILD YOUR OWN PMIS UNIQUELY SUITED TO YOUR ORGANIZATION.

BHAREPOINT 2010 FOR PROJECT MANAGEMENT DUX SY, 2012-02-02 LEARN HOW TO MANAGE YOUR PROJECTS WITH SHAREPOINT-COVER.

SHAREPOINT ONLINE FOR PROJECT MANAGEMENT ROLAND WANNER, 2021-12-07 MAKE YOUR PROJECT MANAGEMENT More Efficient with SharePointOnline SharePoint is one of the most widely used software in project management, e.g., as a document repository, risk management tool, for change request management, as a project data repository, communication and collaboration tool. This book shows you how to make your project management more efficient with SharePoint Online. It is a summary of practical tips and tricks from my longTERM EXPERIENCE WITH SHAREPOINT IN PROJECTS AND PROGRAMS GAINED IN THE RECENT YEARS. IN THIS BOOK, YOU WILL NOT LEARN SHAREPOINT FROM SCRATCH, BUT YOU WILL LEARN ALL THE CRITICAL ELEMENTS NECESSARY TO BUILD YOUR PROJECT SITE THAT CAN EFFECTIVELY COORDINATE COMMUNICATION AND COLLABORATION AMONG THE PROJECT TEAM MEMBERS. INSIDE ... COLLABORATING SUCCESSFULLY WITH SHAREPOINT IN PROJECTS ORGANIZING AND MANAGING PROJECT INFORMATION UNDERSTANDING THE SHAREPOINT ONLINE MODERN EXPERIENCE AND MICROSOFT 365 GROUPS USING SHAREPOINT GROUPS AND PERMISSIONS EFFECTIVELY INTEGRATING SHAREPOINT WITH THE OTHER OFFICE 365 APPS CREATING SITES, SUBSITES AND HUBSITES SETTING-UP THE ARCHITECTURE OF YOUR SHAREPOINT SITE BUILDING YOUR PROJECT HOME PAGE WORKING WITH DOCUMENTS AND LISTS AND LIBRARIES DEFINING THE BEST LIBRARIES AND LISTS FOR YOUR PROJECT ROLAND WANNER HAS OVER 30 YEARS OF EXPERIENCE IN PROJECTS AND PROGRAMS AS A PROJECT MANAGER, SENIOR PMO AND PROJECT PORTFOLIO MANAGER AND HAS BEEN WORKING WITH SHAREPOINT FOR OVER 10 YEARS. HE HELPS YOU TO MAKE YOUR PROJECTS EVEN MORE SUCCESSFUL WITH SHAREPOINT. STREAMLINE YOUR PROJECT WORK WITH SHAREPOINT AND GET MORE PRODUCTIVE! BUY THIS BOOK AND SAVE MANY HOURS, MONEY AND HEADACHES IN YOUR PROJECT LIFE WITH SHAREPOINT. YOU GET THE EBOOK FOR FREE WITH THE PURCHASE OF THIS PAPERBACK VERSION

ENTERPRISE CONTENT MANAGEMENT WITH MICROSOFT SHAREPOINT CHRISTOPHER RILEY, SHADRACH WHITE, 2013-11-15 Solve your content management problems efficiently with Microsoft SharePoint Meet the challenges of Enterprise Content Management (ECM) head on, using rich ECM features in SharePoint 2013. Led by two ECM experts, you'll learn how to build a solid information architecture (IA) for managing documents, knowledge, web content, digital assets, records, and user-generated content throughout your organization. With examples and case studies based on the authors' real-world experience, this practical book is ideal for CIOS, marketing executives, project managers, and enterprise architects. Discover how to: Design a scalable, easy-touse content management repository Build an ECM team with specific project governance roles Gain stakeholder support for project and change management Foster user adoption by clarifying general IA concepts Organize content using SharePoint records management tools Configure content types, managed metadata, and site settings Examine processes for managing paper-driven vs. digital content Apply best practices for deploying SharePoint ECM features Support risk management and compliance regulations

MICROSOFT OFFICE EXCEL 2007 FOR PROJECT MANAGERS KIM HELDMAN, WILLIAM HELDMAN, 2007-04-23 COMBINE THE

POWER OF EXCEL 2007, MICROSOFT OFFICE SHAREPOINT SERVER, AND SOUND PROJECT MANAGEMENT TOOLS TO BOOST YOUR SKILL SET AND MAXIMIZE YOUR PRODUCTIVITY. YOU'LL WALK THROUGH A PROJECT AND LEARN HOW TO USE THESE POWERFUL TOOLS TO SCHEDULE JOBS, CREATE BUDGETS, MANAGE PROCESSES, AND SHARE PROJECT INFORMATION. WHETHER NEW TO PROJECT MANAGEMENT OR A VETERAN, YOU'LL DISCOVER TECHNIQUES, HINTS, AND EXAMPLES YOU CAN USE IMMEDIATELY.

BHAREPOINT FOR PROJECT MANAGEMENT DUX RAYMOND SY, 2012 MICROSOFT SHAREPOINT IS PERFECT FOR PROJECT MANAGEMENT, BUT MOST COMPANIES DON'T UNDERSTAND IT'S POWER. THIS HANDS-ON BOOK DEMONSTRATES HOW SHAREPOINT CAN HELP YOU ORGANIZE AND MANAGE COMPLEX PROJECTS -- A DECIDEDLY MORE PRODUCTIVE WAY TO USE THIS POPULAR COLLABORATION SOFTWARE. YOU'LL LEARN HOW TO APPLY COMMON AND PRACTICAL PROJECT MANAGEMENT CONCEPTS IN SHAREPOINT, AND BUILD A PROJECT MANAGEMENT INFORMATION SYSTEM (PMIS) THAT CAN EFFICIENTLY COORDINATE COMMUNICATION AND COLLABORATION AMONG TEAM MEMBERS.

E THE PROJECT MANAGERS GUIDE TO MICROSOFT PROJECT 2019 GUS CICALA, 2020-04-29 LEARN MICROSOFT PROJECT 2019 FROM THE PERSPECTIVE OF THE PROJECT MANAGER. THIS GUIDE IS AN ALL-IN-ONE TRAINING RESOURCE AND REFERENCE THAT COVERS ALL VERSIONS FOUND IN THE MICROSOFT PROJECT 2019 SUITE. IT IS NOT A "HOW-TO" MANUAL COVERING THE FEATURES AND FUNCTIONS OF THE SOFTWARE, BUT IS DESIGNED TO EXPLAIN AND DEMONSTRATE WHY THOSE FEATURES AND FUNCTIONS ARE IMPORTANT TO YOU AS A PROJECT MANAGER, ALLOWING YOU TO MAXIMIZE THE VALUE OF MICROSOFT PROJECT 2019. EACH ASPECT OF PROJECT-MANAGER-SPECIFIC COVERAGE WAS SELECTIVELY COMPILED BY AUTHOR AND MICROSOFT PROJECT EXPERT CICALA OVER MORE THAN TWO DECADES OF CONSULTING, PROJECT MANAGEMENT TRAINING, AND MANAGING REAL-WORLD PROJECTS USING MICROSOFT PROJECT. READERS WILL APPRECIATE THE ROBUST INDEX AND INTUITIVELY ORGANIZED AND LEARNING-ORIENTED CHAPTERS, AND SUB-SECTIONS FOR QUICK REFERENCE AND PROBLEM SOLVING. "TRY IT" EXERCISES AT THE CLOSE OF EVERY CHAPTER HELP ENSURE UNDERSTANDING OF THE CONTENT. WHAT YOU WILL LEARN UNDERSTAND KEY COMPONENTS TO THE MICROSOFT PROJECT 2019 SOLUTIONREINFORCE LEARNING VIA HANDS-ON EXERCISES WITH STEP-BY-STEP ILLUSTRATIONS BUILD A PLAN AND WORK BREAKDOWN STRUCTURE, AND MANAGE RESOURCES AND ASSIGNMENTSUTILIZE ENTERPRISE PROJECT MANAGEMENT FOR CREATING A PROJECT, MONITORING, CONTROLLING, AND TRACKINGEXPORT AND COMMUNICATE PROJECT INFORMATION TO AN EXTERNAL AUDIENCE WHO THIS BOOK IS FOR PROJECT MANAGERS WITH LIMITED TIME AND RESOURCES WHO NEED TO MAXIMIZE THEIR EFFICIENCY WITH MICROSOFT PROJECT ANSWER

KEYS AND SUPPORTING POWERPOINT SLIDES ARE AVAILABLE FOR ACADEMIC INSTRUCTORS UPON REQUEST.

P MAKING EFFECTIVE BUSINESS DECISIONS USING MICROSOFT PROJECT ADVISICON, TIM RUNCIE, DOC

DOCHTERMANN, 2012-12-28 A GUIDE TO MICROSOFT PROJECT THAT FOCUSES ON DEVELOPING A SUCCESSFUL PROJECT MANAGEMENT STRATEGY ACROSS THE ORGANIZATION TO DRIVE BETTER DECISIONS MAKING EFFECTIVE BUSINESS DECISIONS Using Microsoft Project goes far beyond the basics of managing projects with Microsoft Project and how to SET UP AND USE THE SOFTWARE. THIS UNIQUE GUIDE IS AN INDISPENSABLE RESOURCE FOR ANYONE WHO OPERATES WITHIN A PROJECT MANAGEMENT OPERATION (PMO) OR IS AFFECTED BY THE ADOPTION OF PROJECT MANAGEMENT WITHIN AN ORGANIZATION. TS FOCUS IS TO PROVIDE PRACTICAL AND TRANSITIONAL INFORMATION FOR THOSE WHO ARE CHARGED WITH MAKING DECISIONS AND SUPPORTING CORPORATE AND STRATEGIC OBJECTIVES, AND WHO FACE COST AND RESOURCE CONSTRAINTS. BECAUSE MORE AND MORE COMPANIES ARE ALIGNING PROJECT MANAGEMENT WITH THEIR BUSINESS STRATEGIES, THE BOOK NOT ONLY PROVIDES GUIDANCE ON USING MICROSOFT PROJECT AND TEACHING PROJECT MANAGEMENT SKILLS, BUT ALSO INCLUDES IMPORTANT INFORMATION ON MEASURING RESULTS AND COMMUNICATING WITH THE EXECUTIVE BRANCH. IT ALSO PROVIDES VALUABLE GUIDANCE IN USING SHAREPOINT SERVER FOR SOCIAL NETWORKING AND WORKING WITHIN A TEAM. CLEARLY WRITTEN AND PRESENTED, THE BOOK: COVERS WORK MANAGEMENT USING MICROSOFT PROJECT AT MULTIPLE LEVELS WITHIN AN ORGANIZATION FOCUSES ON USING MICROSOFT PROJECT 2010 TO INTEGRATE AND SUPPORT OVERALL ORGANIZATIONAL STRATEGIES INCLUDES HUNDREDS OF GRAPHICS, SCREEN SHOTS, AND ANNOTATIONS THAT MAKE IT THE MOST ACCESSIBLE AND USABLE GUIDE AVAILABLE ON THE SUBJECT MAKING EFFECTIVE BUSINESS DECISIONS USING MICROSOFT PROJECT IS A VALUABLE REFERENCE FOR PROJECT MANAGERS AT ALL LEVELS, AND IT SETS A NEW STANDARD FOR TRAINING MANUALS USED BY BUSINESSES THAT TEACH COURSES ON PROJECT MANAGEMENT USING MICROSOFT PROJECT. P THE FAST FORWARD MBA IN PROJECT MANAGEMENT ERIC VERZUH, 2015-11-09 THE ALL-INCLUSIVE GUIDE TO

[2] [] HE FAST FORWARD MBA IN PROJECT MANAGEMENT ERIC VERZUH, 2015-11-09 THE ALL-INCLUSIVE GUIDE TO EXCEPTIONAL PROJECT MANAGEMENT THE FAST FORWARD MBA IN PROJECT MANAGEMENT IS THE COMPREHENSIVE GUIDE TO REAL-WORLD PROJECT MANAGEMENT METHODS, TOOLS, AND TECHNIQUES. PRACTICAL, EASY-TO-USE, AND DEEPLY THOROUGH, THIS BOOK GIVES YOU ANSWERS YOU NEED NOW. YOU'LL FIND THE CUTTING-EDGE IDEAS AND HARD-WON WISDOM OF ONE OF THE FIELD'S LEADING EXPERTS, DELIVERED IN SHORT, LIVELY SEGMENTS THAT ADDRESS COMMON MANAGEMENT ISSUES. BRIEF DESCRIPTIONS OF IMPORTANT CONCEPTS, TIPS ON REAL-WORLD APPLICATIONS, AND COMPACT CASE STUDIES ILLUSTRATE THE MOST SOUGHT-AFTER SKILLS AND THE PITFALLS YOU SHOULD WATCH OUT FOR. THIS NEW FIFTH EDITION FEATURES NEW CASE STUDIES, NEW INFORMATION ON ENGAGING STAKEHOLDERS, CHANGE MANAGEMENT, NEW GUIDANCE ON USING AGILE TECHNIQUES, AND NEW CONTENT THAT INTEGRATES CURRENT EVENTS AND TRENDS IN THE PROJECT MANAGEMENT SPHERE. PROJECT MANAGEMENT IS A COMPLEX ROLE, WITH SEEMINGLY CONFLICTING DEMANDS THAT MUST BE COORDINATED INTO A SINGLE, OVERARCHING, EXECUTABLE STRATEGY — ALL WITHIN CERTAIN TIME, RESOURCE, AND BUDGET CONSTRAINTS. THIS BOOK SHOWS YOU HOW TO GET IT ALL TOGETHER AND GET IT DONE, WITH EXPERT GUIDANCE EVERY STEP OF THE WAY. NAVIGATE COMPLEX MANAGEMENT ISSUES EFFECTIVELY MASTER KEY CONCEPTS AND REAL-WORLD APPLICATIONS LEARN FROM CASE STUDIES OF TODAY'S LEADING EXPERTS KEEP YOUR PROJECT ON TRACK, ON TIME, AND ON BUDGET FROM FINDING THE RIGHT SPONSOR TO CLARIFYING OBJECTIVES TO SETTING A REALISTIC SCHEDULE AND BUDGET PROJECTION, ALL ACROSS DIFFERENT DEPARTMENTS, EXECUTIVE LEVELS, OR TECHNICAL DOMAINS, PROJECT MANAGEMENT INCORPORATES A WIDE RANGE OF COMPETENCIES. THE FAST FORWARD MBA IN PROJECT MANAGEMENT SHOWS YOU WHAT YOU NEED TO KNOW, THE BEST WAY TO DO IT, AND WHAT TO WATCH OUT FOR ALONG THE WAY.

EXPLOYED THE PROJECT MANAGEMENT ROBERT HAPPY, 2010-07-15 THE IDEAL ON-THE-JOB REFERENCE GUIDE FOR PROJECT 2010 PROJECT 2010 THIS MUST-HAVE GUIDE TO USING MICROSOFT PROJECT 2010 IS WRITTEN FROM A REAL PROJECT MANAGER'S PERSPECTIVE AND IS PACKED WITH INFORMATION YOU CAN USE ON THE JOB. THE BOOK EXPLORES USING PROJECT 2010 DURING PHASES OF PROJECT MANAGEMENT, REVEALS BEST PRACTICES, AND WALKS YOU THROUGH PROJECT FLOW FROM PLANNING THROUGH TRACKING TO CLOSURE. THIS VALUABLE BOOK FOLLOWS THE PROCESSES DEFINED IN THE PMBOK® GUIDE, FOURTH EDITION, AND ALSO PROVIDES EXAM PREP FOR MICROSOFT'S MCTS: PROJECT 2010 CERTIFICATION. EXPLAINS MICROSOFT PROJECT 2010, THE LEADING SOFTWARE TOOL FOR PROJECT MANAGERS SHOWS WORKING PROJECT MANAGERS PRACTICAL WAYS TO USE PROJECT 2010 ON THE JOB DELVES INTO PROJECT PLANNING, TRACKING, REPORTING, AND PROJECT CLOSURE, AND EXPLORES BEST PRACTICES FOR ALL PHASES OF PLANNING REVEALS NEW SOFTWARE FEATURES, INCLUDING TOOLS THAT SHOW WHAT FACTORS ARE AFFECTING THE SCHEDULE, A WHAT-IF SCENARIO BUILDER, AND HOW SLIPPAGES AFFECT OTHER ASPECTS OF THE PROJECT FOLLOWS PROCESSES AND PROCEDURES FROM THE GUIDE TO PROJECT MANAGEMENT BODY OF KNOWLEDGE (PMBOK®), FOURTH EDITION COVERS THE SKILL SET REQUIRED FOR THE MCTS: MICROSOFT PROJECT 2010, MANAGING PROJECTS CERTIFICATION, SO YOU CAN USE THIS BOOK FOR EXAM PREP THIS VALUABLE BOOK FOLLOWS THE PROCESSES DEFINED IN THE PMBOK GUIDE, FOURTH EDITION, AND ALSO PROVIDES EXAM PREP FOR MICROSOFT'S MCTS: PROJECT 2010, MANAGING PROJECTS CERTIFICATION. NOTE: CD-ROM/DVD AND OTHER

SUPPLEMENTARY MATERIALS ARE NOT INCLUDED AS PART OF EBOOK FILE. (PMBOK IS A REGISTERED MARK OF THE PROJECT MANAGEMENT INSTITUTE, INC.)

Declaborative Project Management Eamonn McGuinness, 2016-06-21 This book has grown out of a Collaborative Project Management Guide that we at Bright Work created with and for our customers. The book provides a summary of the typical stages and steps involved in successfully managing a project collaboratively with a team, including steps for the project team members. In this regard it is all about process. The book also addresses the critical topic of Personal Leadership, and describes the habits and qualities that successful project managers and team members practice and exhibit. And in this regard the book is all about people. And naturally enough the people and process aspects are inter-dependent. Our intention and intended audience is as follows: An easy to follow and simple to use project management book for new project managers. A guide for team members who want to collaborate in the active management of projects. A source of materials that experienced project managers can adapt to coach new project managers.

P BHAREPOINT 2010 FOR EFFECTIVE PROJECT MANAGEMENT TIM RUNCIE, A. LYNN JESUS, 2012-08-30

RACTICAL PROJECT MANAGEMENT WITH MICROSOFT PROJECT BONNIE BIAFORE, 2021-02-20

ENTERPRISE PROJECT MANAGEMENT HAGIT LANDMAN, 2008-07-15 THIS GUIDE ILLUSTRATES HOW TO IMPLEMENT AN EPM SOLUTION TO BETTER MEET AN ORGANIZATION'S PROJECT MANAGEMENT GOALS, BASED ON THE PROJECT MANAGEMENT INSTITUTE'S PROVEN METHODOLOGIES IN THE THIRD EDITION OF PMBOK USING MICROSOFT'S PROJECT SERVER 2007, PROJECT PROFESSIONAL, AND SHAREPOINT TECHNOLOGY.

BHAREPOINT 2010 FOR PROJECT MANAGEMENT DUX RAYMOND SY,2012-01-12 IF YOU WERE TO ANALYZE YOUR TEAM'S PERFORMANCE ON A TYPICAL PROJECT, YOU'D BE SURPRISED HOW MUCH TIME IS WASTED ON NON-PRODUCTIVE TASKS. THIS HANDS-ON GUIDE SHOWS YOU HOW TO WORK MORE EFFICIENTLY BY ORGANIZING AND MANAGING PROJECTS WITH SHAREPOINT 2010. YOU'LL LEARN HOW TO BUILD A PROJECT MANAGEMENT INFORMATION SYSTEM (PMIS), CUSTOMIZED TO YOUR PROJECT, THAT CAN EFFECTIVELY COORDINATE COMMUNICATION AND COLLABORATION AMONG TEAM MEMBERS. WRITTEN BY A CERTIFIED PROJECT MANAGEMENT PROFESSIONAL (PMP) AND MICROSOFT SHAREPOINT MVP WITH 15 YEARS OF IT PROJECT MANAGEMENT EXPERIENCE, EACH CHAPTER INCLUDES STEP-BY-STEP GUIDES AS WELL AS WORKSHOPS THAT HELP YOU PRACTICE WHAT YOU LEARN. BUILD A SHAREPOINT PMIS THAT REQUIRES LITTLE ASSISTANCE FROM YOUR IT/IS DEPARTMENT DEFINE

ACCESS PERMISSIONS FOR PROJECT STAKEHOLDERS AND TEAM MEMBERS CENTRALIZE PROJECT ARTIFACTS AND KEEP TRACK OF DOCUMENT HISTORY WITH VERSION CONTROL TRACK PROJECT SCHEDULES, CONTROL CHANGES, AND MANAGE PROJECT RISKS AUTOMATE PROJECT REPORTING AND USE WEB PARTS TO GENERATE ON-DEMAND STATUS REPORTS INTEGRATE PROJECT MANAGEMENT TOOLS SUCH AS EXCEL, MICROSOFT PROJECT, POWERPOINT, AND OUTLOOK APPLY YOUR KNOWLEDGE OF PMIS TECHNIQUES BY WORKING WITH A CASE STUDY THROUGHOUT THE BOOK IF YOU ARE A PROJECT MANAGER LOOKING FOR A TECHNOLOGY-BASED, EASILY IMPLEMENTED, AND USABLE SOLUTION FOR PROJECT COMMUNICATIONS, DOCUMENT MANAGEMENT, AND GENERAL PROJECT ORGANIZATION, THIS BOOK IS FOR YOU! –SUSAN WEESE, PGMP, PRESIDENT AND FOUNDER, RHYMING PLANET

Declaborative Project Management Eamonn McGuinness, 2017-01-31 This book has grown out of a Collaborative Project Management Guide that we at Bright Work created with and for our customers. This new second edition includes a three-step Collaborative Project Management Framework - Collaborate, Lead, and Evolve - and an expanded section on leadership covering both Personal and Situational Leadership. The book provides a summary of the typical stages and steps involved in successfully managing a project collaboratively with a team, including steps for the project team members. It also addresses the critical topic of Leadership, and describes the habits and qualities that successful project managers and team members practice and exhibit. Our intention and intended audience is as follows: - An easy-to-follow and simple-to-use collaborative project management book for new and 'accidental' project managers - A guide for team members who want to collaborate in the active management of projects - A source of materials experienced project managers.

POCKET GUIDE FOR PROJECT MANAGERS MICHAEL J. BETTIGOLE, 2014-09-24 ORGANIZATIONS CAN DELIVER PROJECTS THAT ARE ON TIME, ARE WITHIN BUDGET, AND PRODUCE THE RESULTS THEY ARE INTENDED TO — AND IT STARTS WITH PROJECT MANAGERS. AUTHOR MICHAEL J. BETTIGOLE, WHO HAS PAINSTAKINGLY STUDIED THE PATTERNS AND CIRCUMSTANCES SURROUNDING PROJECT SUCCESS AND FAILURE, SHARES STRATEGIES TO HELP PROJECT MANAGERS ON THE FRONT LINES ACCOMPLISH THEIR OBJECTIVES. IN A CLEAR, CONCISE FORMAT, HE SHARES BEST PRACTICES SO PROJECT MANAGERS CAN DEMONSTRATE THEIR EXPERTISE AND DISTINGUISH THEMSELVES AS LEADERS IN THE FIELD. HE ALSO EXPLORES HOW PROJECT MANAGERS CAN • IMPROVE COMMUNICATION WITH MEMBERS OF THE TEAM; • KEEP TEAM MEMBERS ACCOUNTABLE; • PROVIDE ASSISTANCE TO FIX PROBLEMS; AND • PICK THE MANAGEMENT STYLE THAT WORKS BEST. ORGANIZED BY THE TOPICS THAT MOST DIRECTLY AFFECT PROJECT DELIVERY—ACCOUNTABILITY, TRANSPARENCY, COMMUNICATION, GOVERNANCE, CONTROL, LEADERSHIP, AND TOOLS—THE ADVICE IS SIMPLE AND EASY TO PUT INTO ACTION. NUMEROUS CASE STUDIES ON PROJECTS THAT SUCCEEDED AND ON THOSE THAT WENT WRONG HELP ORGANIZATIONS DUPLICATE VICTORIES AND AVOID PITFALLS. WHETHER YOU'RE A PROJECT MANAGER OR SOMEONE HIGHER UP IN THE ORGANIZATION, YOU CAN GATHER THE TOOLS YOU NEED TO HELP YOUR TEAM GET THE JOB DONE RIGHT WITH A POCKET GUIDE FOR PROJECT MANAGERS.

Rectical Project Management with Microsoft Project Bonnie Biafore, John Riopel, 2021-02-20 Practical Project Management with Microsoft Project guides you through Project's features step by step. You can jump directly to the topics you need. Or download sample files from the book's website to follow along.

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### TABLE OF CONTENTS SHAREPOINT FOR PROJECT MGT

- 1. Understanding the eBook Sharepoint For Project Mgt
  - The Rise of Digital Reading Sharepoint For Project Mgt
  - Advantages of eBooks Over Traditional Books
- 2. Identifying Sharepoint For Project Mgt
  - $\circ~\mathsf{Exploring}~\mathsf{Different}~\mathsf{Genres}$
  - $\circ~$  Considering Fiction vs. Non-Fiction
  - $\circ\,$  Determining Your Reading Goals
- 3. CHOOSING THE RIGHT EBOOK PLATFORM
  - Popular eBook Platforms
  - $\circ\,$  Features to Look for in an Sharepoint For Project Mgt
  - User-Friendly Interface
- 4. EXPLORING EBOOK RECOMMENDATIONS FROM SHAREPOINT FOR PROJECT MGT
  - Personalized Recommendations
  - Sharepoint For Project Mgt User Reviews and Ratings
  - Sharepoint For Project Mgt and Bestseller Lists
- 5. Accessing Sharepoint For Project Mgt Free and

Paid eBooks

- Sharepoint For Project Mgt Public Domain eBooks
- Sharepoint For Project Mgt eBook Subscription Services
- Sharepoint For Project Mgt Budget-Friendly Options
- 6. Navigating Sharepoint For Project Mgt eBook Formats
  - $\circ\,$  ePub, PDF, MOBI, and More
  - Sharepoint For Project Mgt Compatibility with Devices
  - Sharepoint For Project Mgt Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Sharepoint For Project Mgt
  - $\circ~$  Highlighting and Note-Taking Sharepoint For Project Mgt
  - INTERACTIVE ELEMENTS SHAREPOINT FOR PROJECT MGT
- 8. Staying Engaged with Sharepoint For Project  $${\rm Mgt}$$ 
  - $\circ\,$  Joining Online Reading Communities
  - $\circ~\mathsf{Participating}$  in Virtual Book Clubs
  - $\circ\,$  Following Authors and Publishers

Sharepoint For Project Mgt

- 9. BALANCING EBOOKS AND PHYSICAL BOOKS SHAREPOINT FOR PROJECT MGT
  - $\circ~$  Benefits of a Digital Library
  - Creating a Diverse Reading Collection Sharepoint For Project Mgt
- 10. Overcoming Reading Challenges
  - DEALING WITH DIGITAL EYE STRAIN
  - MINIMIZING DISTRACTIONS
  - MANAGING SCREEN TIME
- 11. Cultivating a Reading Routine Sharepoint For Project Mgt
  - Setting Reading Goals Sharepoint For Project Mgt
  - $\circ~{\sf Carving}~{\sf Out}~{\sf Dedicated}$  Reading Time
- 12. Sourcing Reliable Information of Sharepoint For Project Mgt
  - Fact-Checking eBook Content of Sharepoint For Project Mgt
  - DISTINGUISHING CREDIBLE SOURCES
- 13. PROMOTING LIFELONG LEARNING
  - UTILIZING EBOOKS FOR SKILL DEVELOPMENT
  - EXPLORING EDUCATIONAL EBOOKS
- 14. Embracing eBook Trends
  - $\circ~$  Integration of Multimedia Elements
  - $\circ~$  Interactive and Gamified eBooks

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